*Form No.1*

**Competition Proposal Factsheet**

1. Laboratory’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Candidate to the Laboratory Head position (Candidate) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Research field \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Requested financing

4.1. Equipment:

* in 2019 \_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*in words*) million roubles
* in 2020 \_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) million roubles

Total: \_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) million roubles

4.2. Salaries and other research-related expenses

* in 2019 \_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*in words*) million roubles
* in 2020 \_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) million roubles
* in 2021 \_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) million roubles
* in 2022 \_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) million roubles
* in 2023 \_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) million roubles
* in 2024 \_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) million roubles

Total: \_\_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) million roubles

1. The Candidate hereby assumes responsibility to attain the proposed research results.

Candidate for the Laboratory Head position

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Form No.2*

**Form No. 2 Candidate’s Profile**

1. Personal details

|  |  |
| --- | --- |
| Last name |  |
| First name |  |
| Patronymic/Middle name (if any) |  |
| Date of birth |  |
| Citizenship |  |
| Other citizenship (if any) |  |

|  |  |
| --- | --- |
| ORCID |  |
| Research interests |  |

1. Education

|  |  |
| --- | --- |
| Education, university and graduation year |  |
| Academic degree |  |
| Academic title |  |

1. Place of residence

|  |  |
| --- | --- |
| Country |  |
| Mailing address |  |

1. Place of work

|  |  |
| --- | --- |
| Full name of the organisation |  |
| Position |  |
| Country |  |
| Region (in the Russian Federation) |  |
| Mailing address |  |
| Telephone |  |
| E-mail |  |

1. Previous employers

|  |  |
| --- | --- |
| Full name of the organisation, country, from ... to ... |  |
| Full name of the organisation, country, from ... to ... |  |

1. Key publications produced over the most recent 3 years (no more than 5)
2. Presentations made at conferences in 2016-2018 (up to 5 keynote reports)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Conference | Venue and date, language | Authors and the title of presentation | Type of presentation  (invited / regular oral presentation / poster) |
| 1. |  |  |  |  |
| 2. |  |  |  |  |

1. The list of patents, know-how and certificates in 2016-2018

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No. | Name  of the  intellectual  property item | Type of IP item | Priority date | Territory  (country) and  expiry date | Document of title  (patent, registration certificate, etc.) | |
|  |  |  |  |  | No. | Date of issue: |
| 1. |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |

1. Relevant project management experience

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Project title | Financing | Source of financing | Project timeline (starting date and end date) | Key outcomes/deliverables |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |

1. Teaching experience
2. Other (achievements, awards, prizes, etc.), public research-related activities (membership on editorial boards and consultative bodies of peer-reviewed scientific journals, etc.).

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(specify the full name and personal ID details, date of issue, issuing authority, registration address)* hereby grant my consent to National Research University Higher School of Economics (address: 20 Myasnitskaya Ulitsa, Moscow) for collection, recording, systematization, accumulation, storage, clarification (renewal, modification), retrieval, use, transfer (including crossborder transfer), depersonalisation, blocking, deletion, and destruction (hereafter, the "processing"), including automated means of processing, of my personal data (PD): last name; first name; patronymic/middle name; registration and residential address; personal ID serial number; citizenship; telephone number; email address; education, academic degree, academic title; profession (specialization); employment information (employer and job title), scientometrics, academic achievements and professional experience; photograph; other details, which are submitted in relation to the Competition. I hereby provide my consent for my personal data processing with the aim of taking part in the Competition, which includes the initial selection of proposals, their assessment for compliance with the eligibility criteria, proposals consideration at the meeting of the HSE Committee responsible for international research projects supervised by leading international and Russian researchers; notifying me about the Competition procedures, including publication of information on the HSE corporate website (portal); ensuring the relevant security level at HSE, engaging in operations which are stipulated by HSE Charter and gathering information about HSE’s counterparties, with subsequent archive storage of such information in the HSE information system.

This consent shall be valid for five (5) years following the submission of my profile to HSE. In any case, the consent shall be valid throughout the period of the project implementation and support (as long as the Laboratory runs business), including the instances of project extension.

I am aware that this consent can be withdrawn in case of any violations of the PD processing rules and in other cases stipulated by the Federal Law No. 152-FZ “On Personal data” dated July 27, 2006 on the basis of my written request submitted to HSE, stating the reasons for such withdrawal. I am also aware that I am entitled to receive information about my personal data processed at HSE and demand that the University should clarify, destroy or restrict the processing of my personal data; transfer my personal data to other controllers; file a complaint with an authorised agency charged with the protection of personal data subjects  (Federal Service for Supervision of Communications, Information Technology, and Mass Media).

Candidate for the Laboratory Head position

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Form No.3*

**Research Project Description**

1. Laboratory’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Research topic \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Provisional list of the Laboratory staff (if the candidate knows any potential team members)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No. | Full name (in full) | ORCID | Primary employer | Position | Academic degree | Key publications in 2016 – 2018 (up to 5 )[[1]](#footnote-1) |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. Research Project Description

|  |  |
| --- | --- |
| * 1. A bA brief description of the research project and experimental problems to be solved |  |
| * 1. Analysis of current developments in a given research field/topic |  |
| * 1. Novelty and relevance of research project |  |
| * 1. Research goals and objectives |  |
| * 1. Research methodology, including the list of required equipment (see *Form 5*) |  |
| * 1. List of academic events |  |
| * 1. Anticipated outcomes (basic and applied) |  |

Candidate for the Laboratory Head position

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Form No.4*

**The Laboratory’s Key Performance Indicators**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Indicator | Measurement unit | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 |
| 1. | Publications[[2]](#footnote-2) focused on a given research field released in journals indexed in Q1/Q2 of the Web of Science[[3]](#footnote-3) in at least one subject field, featuring HSE affiliation and references to the source of financing | Unit |  | *At least 2* | *At least 3* | *At least 4* | *At least 4* | *At least 4* |
| 2. | Number of invited/oral/poster presentations at international and Russian conferences and symposia | Unit |  |  |  |  |  |  |
| 3. | External financing | Million roubles |  |  |  |  |  |  |
| 4. | Registered patents |  |  |  |  |  |  |  |
| 5. | Doctoral students permanently engaged in the Laboratory’s research team operations[[4]](#footnote-4) | Persons |  |  |  |  |  |  |
| 6. | HSE Master’s students permanently engaged in the Laboratory’s research team operations[[5]](#footnote-5) | Persons |  |  |  |  |  |  |

Candidate for the Laboratory Head position

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Form No.5*

**Requested Laboratory Equipment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Equipment** | **Anticipated price, thousand roubles (including overhead charges and customs fees)** | **Supplier’s website and webpage with equipment description** | **A brief rationale for equipment acquisition (its importance for the attainment of relevant goals and objectives)** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
|  |  |  |  |  |
| … |  |  |  |  |

Candidate for the Laboratory Head position

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Specify the title, publication details and a hyperlink [↑](#footnote-ref-1)
2. Hereinafter, academic papers refer to articles and reviews, as well as oral presentations included in the main programmes of conferences from the List of Conferences in the field of Computer Science, Level А\* according to CORE ranking (as updated in 2014), which are eligible for the purposes of awarding Tier 3 academic bonuses, as well as monographs released by publishers included in the List of Publishers, eligible for the purposes of awarding Tier 3 academic bonuses (monographs), published on the website of the HSE Scientometrics Centre at https://scientometrics.hse.ru/en/evaluation/. [↑](#footnote-ref-2)
3. The list of journals indexed in Q1/Q2 of the Web of Science in at least one subject area is available on the website at <https://scientometrics.hse.ru/quartiles/wos>. Oral presentations included in the main programmes of conferences from the List of Conferences, as well as monographs (up to 4 authors) released by publishers from the relevant List of Publishers, shall be deemed as equivalent to such papers. [↑](#footnote-ref-3)
4. This number should remain unchanged throughout the project implementation period. [↑](#footnote-ref-4)
5. This number should remain unchanged throughout the project implementation period. [↑](#footnote-ref-5)