



**TECHNICAL AND VOCATIONAL  
EDUCATION AND  
TRAINING (TVET) PROGRAMME**

**FOR**

**PRINCIPALS AND LEADERS**

**3 – 7 NOVEMBER 2014**

**ORGANISED BY**

**ITE EDUCATION SERVICES**



## PROGRAMME SCHEDULE

Schedule		Programme Content	Resource Person	Venue
<b>Day 1</b> <b>3 Nov 14</b> <b>(Mon)</b>		<b>(Dress Code: Lounge Suit)</b>  <u><b>Opening Ceremony and Welcome at ITE</b></u>		
	1000hr	Arrival of Guests and Participants	<b>ITEES Staffs</b> Customised Programmes / ITEES	<b>Executive Lecture Room</b> (B03-15/16, Business Block, Level 3) <b>ITE College East</b> 10 Simei Avenue Singapore 486047
	1015hr	Welcome and Introduction by Master of Ceremony		
	1020hr	Welcome Address by Ms Danielle Koh (Technical Cooperation Officer/Asia Pacific, Ministry of Foreign Affairs (MFA), Singapore)		
	1030hr	Screening of Video “Singapore Cooperation Programme”		
	1035hr	Photo-Taking Session		
	1045hr	End of Ceremony and Tea Reception		
	1100hr	Lunch (Free & Easy)		
	1245hr	<b>Study Visit to ITE College East (CE)</b> - ITE Corporate Presentation - Tour of college facilities cum Q&A Session <i>(College Facilities available: Beauty Therapy Training Centre, Broadband Technology &amp; Service, ITE Centre for Healthcare Simulation Training, Vertical Transportation Lab)</i>	<b>Mr Loh Kum Fei</b> Director School of Engineering / College East	<b>ITE College East</b> 10 Simei Avenue Singapore 486047
1600hr	End of Day			



Schedule		Programme Content	Resource Person	Venue
<b>Day 2</b> <b>4 Nov 14</b> <b>(Tue)</b>		<b>(Dress Code: Shirt and Tie)</b>		
	0930hr	<b>Presentation on “Management of TVET Colleges”</b>	<b>Dr Yek Tiew Ming</b> Principal/ ITE College West	<b>Global Learning Lab</b> (Block 3 Level 4) <b>ITE College West</b> 1 Chua Chu Kang Grove Singapore 688236
	1200hr	Lunch (Free & Easy)		
	1315hr	Proceed back to Global Learning Lab		
	1330hr	<b>Presentation on “Quality TVET Teacher Development: Sharing the ITE Experience”</b>	<b>Mr Samuel Ng</b> Director/ Pedagogic Development Centre/ ITE Academy	
1600hr	<b>Study Visit to ITE College West (CW)</b> - Tour of college facilities cum Q&A <i>(College Facilities available: Training kitchens and restaurants, Multi Design Centre (MDC), Center of Automation and Robotics (CoTAR), Airport premium lounge)</i>	<b>Mr Henedick Chng</b> College Relations Officer / College West	<b>ITE College West</b> 1 Chua Chu Kang Grove Singapore 688236	
1700hr	End of Day			
<b>Day 3</b> <b>5 Nov 14</b> <b>(Wed)</b>		<b>(Dress Code: Shirt and Tie)</b>		
	0900hr	<b>Presentation on “People Practices in ITE”</b>	<b>Ms Linda Lim</b> Deputy Director/ HR Division/ ITE HQ	<b>Global Learning Lab</b> (Block 3 Level 4) <b>ITE College West</b> 1 Chua Chu Kang Grove Singapore 688236
	1100hr	Lunch (Free & Easy)		
	1245hr	<b>Presentation on “ITE Curriculum Design &amp; Development”</b>	<b>Mr Koh Ho Seng</b> Deputy Director/ Academic Development/ ITE	
1530hr	End of Day			



Schedule		Programme Content	Resource Person	Venue
<b>Day 4</b> <b>6 Nov 14</b> <b>(Thur)</b>	1000hr	<b>(Dress Code: Shirt and Tie)</b> <b>Presentation on “ITE Assessment System”</b>	<b>Ms Michelle Low</b> Divisional Director/ Examinations Division & Deputy Registrar/ ITE	<b>Global Learning Lab</b> (Block 3 Level 4) <b>ITE College West</b> 1 Chua Chu Kang Grove Singapore 688236  <b>ITE College Central</b> 2 Ang Mo Kio Drive Singapore 567720
	1230hr	Lunch (Free & Easy)		
	1430hr	<b>Study Visit to College Central</b> - Tour of College facilities cum Q&A <i>(College Facilities Available: Design Excellence Centre, Games Galleria, Retail Training Centre, Aerospace Hub)</i>	<b>Mr Fabian Cheong</b> Manager / ITEES	
	1600hr	End of Day		
<b>Day 5</b> <b>7 Nov 14</b> <b>(Fri)</b>	0930hr	<b>(Dress Code: Shirt and Tie)</b> <b>Sharing on Learning Journey and Action Plans by Participants</b>	<b>All Participants</b>	<b>Global Learning Lab</b> (Block 3 Level 4) <b>ITE College West</b> 1 Chua Chu Kang Grove Singapore 688236
	1200hr	<b>Completion of Evaluation Forms</b> <i>(Individual presenters and SCP)</i>		
	1215hr	Lunch (Free & Easy)		
	1400hr	<b>Closing Ceremony</b> - Speech by Representative from Delegation - Presentation of Certificates - Tea Break		
	1500hr	End of Day		