Приложение 3

к Положению о порядке осуществления финансовой поддержки академической мобильности и научных[ исследований работников Национального исследовательского университета «Высшая школа экономики» – обладателей международно-признанной степени PhD, принятых на работу в результате процедуры международного рекрутинга

#  EMPLOYEE BACK-TO-OFFICE REPORT

|  |  |
| --- | --- |
| Full name |  |
| Position |  |
| Department |  |
|  |
| Duration of the business trip: |  | days. Destination: |  |
|   |
|  |
| Purpose of the business trip |  |
|  |
|  |
| Activities during the business trip: |  |
|  |
|  |
| Meetings held during the business trip (organization (-s), person (-s) (name (-s), position (-s)): |  |
|  |
|  |
| Expected results of the business trip: |  |
|  |
|  |
|  |
|  |
| Full names of the participants of the business trip: |  |
| 1. |  |  |
| 2. |  |  |
| Full name of the superior of the group, sent to business trip/superior of the person sent to the business trip: |
|  |  |
|  |  |
|  |  |
| « » |  |  | 20 |  |  |  |
|  (date) (month) (year) |  |
|  |  |  |  |
|  (signature) (full name) |  |