

## Instructions for filling an application form.

1. Print out the application form.
2. Fill in all the necessary fields regarding the names and your contact information.
3. Before writing the title of your final topic, clarify the final variant with your supervisor to be sure you agreed on the right wording (some topics are still to be fixed by you according to your supervisor's recommendation).  
Also, confirm with the supervisor the Russian equivalent of the topic and fill this field as well.  
If you are a foreign student, kindly ask your supervisor to translate it into Russian.  
If your supervisor is also a non-Russian speaker, ask the programme manager to help you with the translation).
4. Have the application signed by the supervisor and the consultant (if applicable).  
The consultant is assigned to you in order to give an independent assessment of your course work.
5. Have an application signed by the academic director.
6. Bring the filled and signed application to the programme manager by the date fixed in the deadlines.
7. After your topic is approved and signed, the change of the topic can't be done (in case of Master Thesis) or can be done with a written request only (in case of Course Work).  
  
The written request about the change of topic should be done no later than 1 month prior to the Course Work submission.
8. If any questions appear, please, contact the programme manager.