



## Undergraduate Program in International Relations

### Academic Writing Course Syllabus (Spring 2018)

**Instructor:** Prof. Ekaterina Viktorovna Talalakina ([etalalakina@hse.ru](mailto:etalalakina@hse.ru))

**Course Objective:** To build the basic skills of academic argumentation in English and written representation of undergraduate research in the sphere of international affairs

#### Learning Outcomes:

- Acquisition of the basic skills of Academic Writing (structural elements, academic register peculiarities, academic vocabulary)
- Application of AW skills to the specific subject area of International Affairs
- Mastery of academic presentation

**Duration:** Spring 2018 (Module 3, 4), **Saturdays**

#### Course Materials:

- Instructor's Handouts
- Oxford Grammar for EAP (textbook to purchase):  
[https://elt.oup.com/catalogue/items/global/business\\_esp/9780194329996?cc=ru&sellLanguage=ru](https://elt.oup.com/catalogue/items/global/business_esp/9780194329996?cc=ru&sellLanguage=ru)
- World Economic Forum Reports(open access): [www.weforum.org](http://www.weforum.org)

#### Extra Resources:

- <https://scholar.google.ru/> (open access)
- <http://library.hse.ru/e-resources/e-resources.htm> (access through HSE login)

**Course Structure:** This content-based course is built around the set of basic academic writing skills, which are formed through written practice

	Content materials	Skills	Textbooks
<b>Module 3 and 4</b>	<b>WEF Reports</b> (weforum.org) <b>Issue-oriented politics in the US and beyond</b> (Instructor's handouts) <b>Logical Fallacies Handouts</b> (Instructor's handouts)	Using pre-writing strategies Selecting and evaluating sources Incorporating references Peer-reviewing and editing Using academic vocabulary Structuring texts for various purposes Applying APA format Varying patterns of organization Using transitions/Connectors Avoiding plagiarism Tracking logical fallacies Applying hedging Generating vocabulary lists	<b>Oxford Grammar for EAP</b> Definition p. 160 Fact vs opinion p.54, Formal vs informal p.38, Collocations p.166, Connectors p.62, Cause and Effect p. 108 Comparison & contrast p.16, Hedging p.124, Academic Vocabulary List p. 184-186 Collocations p.166 Punctuation p.180

**Forms of Final Assessment:** Student Portfolios + In-class written assignment

**Module Grade:** 40% - writing (papers + peer-review), 10% - listening (note-taking), 10% - speaking (presentations), 20% - quizzes, 10% - homework (textbook tasks), 10% - student-generated vocabulary list (in Google doc)

(96-100% - 10, 90-95% - 9, 80-89% - 8, 75-79% - 7, 65-74% - 6, 55-64% - 5, 45-54% - 4, 35-44% - 3, 25-34% - 2, 0-24% - 1)

**Final Grade Formula:** Module 3\*0,3 + Module 4\*0,3 + Portfolio\*0,2 + Final In-class task\*0,2

**Office hours:** by appointment at Malaya Ordynka street, 17/1



### Classroom policies:

- **Make-up assignments policy:** It is possible to make up for certain (not all) types of assignments only in case of having a certificate providing a valid reason for the missed class (medical certificate, event participation certificate, etc.). Make-up tasks should be requested and fulfilled within two weeks from the day of the missed class.
- **Hand-in assignments policy:** All written home assignments should be typed and printed out (hand-written papers are not accepted). All assignments should be handed in on the due date. An extra point (1 out of 10) will be subtracted for each day of the delay. In case of missing the class on the due date, the assignment should be emailed to the instructor until 23:30 of the due date.
- **Cheating policy:** In case of any kind of plagiarism (with the detected source), the assignment is evaluated as zero without the chance to make up for it. In case of two written assignments with the similarity index of 50% and higher from two students, both get a zero for the assignment.

### Additional information:

- Online concordances for collocation check: <http://www.just-the-word.com/> and <http://ozdic.com/>
- Citation service: <http://www.calvin.edu/library/knightcite/index.php> (choose APA style)
- Proofreaders: [www.paperrater.com](http://www.paperrater.com) and [www.grammarly.com](http://www.grammarly.com)
- Mind map maker: MindMeister
- Presentation makers: Prezi, Keynote, Google Slides, Readymag, Flowvella
- Video lectures: [www.ted.com](http://www.ted.com)
- Harvard guide to using sources:  
<http://isites.harvard.edu/icb/icb.do?keyword=k70847&pageid=icb.page342054>

### Student Portfolio Checklist:

1. Paragraph draft peer-reviewed
2. Paragraph final version evaluated by instructor
3. Mind map
4. Synthesis matrix (of scholarly articles)
5. APA style reference list
6. Individual essay draft peer-reviewed
7. Final version of individual essay evaluated by instructor
8. Academic presentation slides
9. Personal student-generated academic vocabulary list (collocations checked through a concordance)
10. Copy of a collaborative paper

### Apps to install on student devices (optional):

1. Socrative (for weekly quizzes) **ROOM NAME: YOUREV7**
2. Google disc (to access collaborative tasks)
3. VK (to view and follow shared links)
4. MindMeister (to create mindmaps)
5. PowerPoint (to make presentations)
6. Prezi (to make presentations)
7. FlowVella (to make presentations)
8. Haiku Deck (to make presentations)
9. Quizlet (to learn the words)
10. TED (to watch ted talks)

The instructor reserves the right to modify this syllabus by 10% to fit the specific needs of the students.