Annex No. 3

to Regulations on Scholarships and Other Types of Financial Support for HSE Students

Eligibility Criteria and Procedure of Competitions for Increased State Academic Scholarships for Achievements in Public Activities

1. Increased state academic scholarships for student achievements in public activities shall be awarded if such activities meet 1 (one) or several of the following criteria:

1.1 the student’s regular participation in the organization (and support) of public events of a social, cultural, legal advocacy and socially beneficial nature, held or supported by HSE, during the previous year[[1]](#footnote-1), provided that documentary evidence thereof is available;

1.2 the student’s regular participation in the provision of information support for important events related to HSE’s public life, during the previous year, provided that documentary evidence thereof is available.

2. In order to take part in a competition for increased academic scholarships for achievements in public activities, a candidate must submit scanned copies of documents confirming his/her eligibility for taking part in the competition, as per one or more criteria set forth in p. 1.

3. Candidates for increased academic scholarships for achievements in public activities (hereinafter – “candidates” or “applicants”) can take part in the competition in one or more of the following nominations:

3.1. scholarships awarded for regular volunteer and/or organizational activities associated with events (projects) hosted/supported by HSE or its student organizations during the previous year;

3.2. scholarships awarded for regular supervision of socially significant events (projects) during the previous year;

3.3. scholarships awarded for regular contributions to student media (student media organizations) during the previous year. The list of student media organizations eligible for the purposes of this document shall be approved by the head of HSE Student Initiative Support Centre (for Moscow campus) and/or an authorized official at an HSE regional campus and disclosed to competition participants at least 2 (two) weeks prior to the start of the competition.

4. The number of increased state academic scholarships for student achievements in public activities allocated as per nominations set forth in p. 3 hereof shall be established by the University-wide Scholarship Committee depending on the total number of applicants and their respective scores after evaluation.

5. If a candidate is declared winner in more than one nomination stipulated in p.3 hereof, he/she shall be assigned a highest possible scholarship among the nominations.

6. The evaluation of achievements demonstrated by an applicant as per p. 3.1 shall be carried out as follows:

 – total score earned for volunteer and/or organizational input into HSE events (projects);

 – basic score earned for volunteer and/or organizational input into an *i*-th event (project) as per Table 1;

*n* – number of events (projects) where the applicant was involved.

To gain eligibility for the competition, a candidate must take part in 3 (three) or more events (projects), i.e. .

Table 1

Basic score for volunteer and/or organizational input into events (projects)

|  |  |  |  |
| --- | --- | --- | --- |
| Student involvement per day | up to 3 hours | 3 to 6 hours | more than 6 hours |
| Score (points) | 1 | 1.5 | 2 |

7. To take part in the competition for increased state academic scholarships for student achievements in public activities as per p. 3.2 hereof, a candidate must upload to LMS a presentation with a description of the event (project) he/she supervised as pursuant to p. 3.3.8.1 of the Regulations.

This presentation must include the following details: goals and objectives of the event (project); its target audience; its social significance; its overall importance for the University; its timeframe; its results as well as the list of issues solved as a result of the event (project); details of the event (project) team, including roles and personal contribution of each team member; links to photos and video files (if available) confirming that the event was held/the project has been completed.

8. The evaluation of achievements demonstrated by an applicant as per p. 3.2 shall be carried out as follows:

 – total score earned for supervising socially significant events (projects);

 – score earned following an expert evaluation of a candidate’s event (project) supervision with respect to a specific socially significant event (project) - *i*;

*n* – number of events (projects) held (completed) under the candidate’s supervision.

9. Each socially important event (project) submitted for the competition by the candidate shall be reviewed by an expert group which shall be set up by the University-wide Scholarship Committee. An expert group shall include HSE employees (50%) and HSE students recommended by the HSE student self-government bodies/student self-government bodies of an HSE regional campus (50%). At least 4 persons must sit on the expert group. HSE employees and students who may have a conflict of interests with respect to an event (project) under review cannot take part in the evaluation of a given event (project).

Events (projects) submitted for review shall be evaluated by an expert group on the basis of the following criteria:

* relevance of the issue/problem an event (project) aims to solve (0 to 10 points);
* whether or not it’s important for the University (0 to 10 points);
* event (project) complexity/scope of work required (0 to 10 points);
* high/low quality of event management (project implementation) (0 to 10 points);
* event (project) effectiveness, i.e. if it was useful for solving the problem posed (0 to 10 points).

 , i.e. the score assigned for supervision of a socially significant event (project), is the arithmetic mean of scores assigned by each expert for each criterion.

Should an event (project) have more than one supervisor applying for increased state academic scholarships for public activities, the final score assigned to each super visor of the *i*-th event (shall be prorated in line with the contribution made by each supervisor. Supervisors must come to mutual agreement with respect to their contributions expressed in percent, and then specify this percent in the event (project) presentation.

10. The evaluation of achievements demonstrated by an applicant as per p. 3.3 shall be carried out as follows:

 – final score assigned for regular participation in student media (student media organizations);

 – basic score assigned for preparation of one item of information content (*i*) as per Table 2;

 – adjustment coefficient that depends on the format of information content as per Table 3;

 – basic score assigned for preparation of one video item (*i*)as per Table 4;

 – adjustment coefficient that depends on the number of views as per Table 5;

*n* – number of information content items produced by the student;

*m* – number of video items produced by the student;

To gain eligibility for participation in the competition for increased state academic scholarship for public activities, a student must prepare at least 3 materials during the previous year (information content or video files or both; ).

Table 2

Basic scores assigned for information content

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Candidate’s role | Author | Editor | Visual designer | Proofreader |
| Scores | 1 | 0.5 | 0.4 | 0.1 |

Table 3

Adjustment coefficient for the format of information content

|  |  |
| --- | --- |
| Type of information content | Adjustment coefficient |
| Text including over 1800 words | 2 |
| Text including 500 to 1800 words which can be published on a website or in social media  | 1 |
| Publication in social media (100 to 500 words), which is regarded as a separate information item  | 0.25 |

Table 4

Basic score for preparing video files

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Candidate’s role | Cameraman | Film editor | Producer | Reporter |
| Scores | 0.5 | 0.5 | 1 | 0.5 |

Table 5

Adjustment coefficient based on total views

|  |  |
| --- | --- |
| Total views | Adjustment coefficient |
| over 10,000  | 2 |
| 1,500 to 10,000  | 1 |
| 500 to 1,500  | 0,25 |
| less than 500  | 0 |

11. The University-wide Scholarship Committee shall establish an expert group, which shall assess the public activities submitted by candidates as per p. 3.3 hereof. The expert committee shall include HSE staff or employees of the University’s regional campuses.

12. If an increased state academic scholarship of this type has been awarded, the candidate cannot provide already submitted documents in order to take part in other competitions for increased state academic scholarships.

1. For the purposes of this document “previous year” refers to 365 days preceding the competition dates. [↑](#footnote-ref-1)