

National Research University Higher School of Economics

Institute for Statistical Studies and Economics of Knowledge

Application package and assessment criteria
for international applicants of the Master's Programme
“Governance of Science, Technology and Innovation”

Approved by the academic supervisor

Dr. Dirk Meissner, PhD

Moscow, 2018

1. Obligatory documents

➤ **Bachelor, Master or Specialist diploma** with all attachments;

➤ **Letter of motivation** (up to 3000 letters in English):

The letter should include the following information:

- The aims of professional development as well as explanation of how the Master's programme may help you achieve your academic or career goals;
- Rationale for choosing this Master's degree programme;
- Career plans after obtaining this Master's degree;
- Additional information which you believe is important for evaluating your application.

➤ **Curriculum Vitae in English**, preferably using standard CV, e.g. Europass:

(<https://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions>)

CV should cover information on professional experience, career achievements, the stages of professional career, personal qualities. All academic achievements and professional experience should be confirmed by relevant documents (certificates, copies of the labor books and etc.)

➤ **For double degree diploma candidates:** a valid English language certificate is also required. The certificate has to be obtained during the last 2 years. TOEFL (minimum 90 points), IELTS (minimum 6.5), a Cambridge Proficiency Certificate (grade A, B, C), a Cambridge Advanced Certificate (grade A, B, C) or the similar English language certificates are accepted.

2. Advantageous (not obligatory) documents

- Overview / copies scientific published and reviewed works, articles, contributions research projects;
- Active contribution(s) to foreign language conferences/ seminars, receipt of scholarships/ grants;
- Letters of recommendation (preferably in English language);
- Valid English language certificates (obtained during the last 2 years).

3. Assessment procedure

All applicants are interviewed in person. In exceptional cases remote interviews (skype) can be taken. The assessment is done by an expert committee considering the application package and the interview.

Assessment Criteria	Maximum points
Motivation	40
Background and personal achievements	40
English language capability	20
Total	100