ESB BUSINESS SCHOOL

STUDENT WELCOME GUIDE

Hochschule Reutlingen
Reutlingen University

Contents

Photography: Karl Scheuring

WORDS OF WELCOME

BEFORE YOUR ARRIVAL

STUDY PROGRAMME SPECIFIC INFORMATION

ARRIVING IN REUTLINGEN

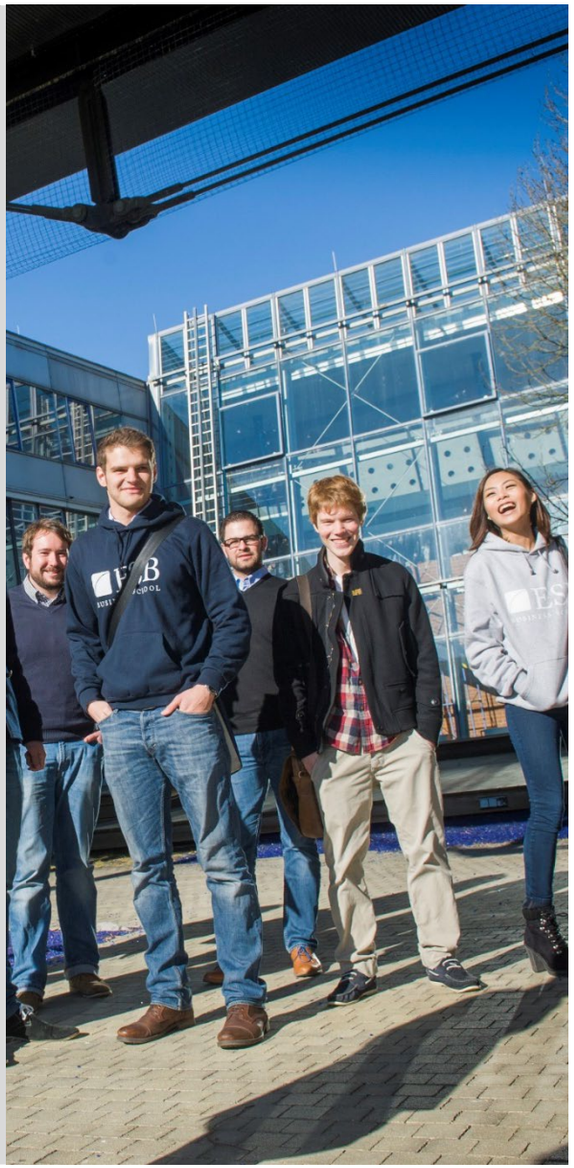
YOUR FIRST STEPS IN REUTLINGEN

GETTING STARTED AT ESB BUSINESS SCHOOL

LIVING IN REUTLINGEN

BEFORE YOUR DEPARTURE

Welcome - Bienvenue -欢迎 - Bienvenido - добро́ пожа́ловать - Bem vindo



Photography: Karl Scheuring

Dear student,

As Dean of ESB Business School, I would like to warmly welcome you on campus and thank you for joining our international community.

We have compiled this guide to give you some practical information about your period of study here in Reutlingen. We hope that it will answer the most important questions before your arrival, help you upon arrival in Reutlingen and facilitate your start at ESB Business School.

Do not hesitate to contact us at any time if you have any questions not fully answered in this guide.

I encourage you to enjoy our lively campus and to get involved in the diverse student activities on offer. Your experience at ESB Business School is sure to benefit you both personally and in your further studies, as well as enhancing your future employment opportunities.

Have a happy and fruitful time studying at ESB Business School!

Prof. Dr. Andreas Taschner
Dean of ESB Business School

Founded in 1971

One of 5 faculties at Reutlingen University

More than 30% international students

Top position in league tables for business studies in German and European region

50 business partners

13 Bachelor programmes

9 Master programmes

3 MBA programmes

Over 100 partner universities worldwide

2.500 students

Before your arrival

Photography: Joachim Jäger 2014

Visa

EU students do not require a visa to study in Germany. Non-EU citizens should check whether a visa is required for your country of origin. This visa must be obtained from the German Embassy or Consulate in your country of residence. Please ensure that you obtain the correct visa for studying in Germany, otherwise you may not be able to enrol at the university. For further information, please check here.

Accommodation in halls of residence

Please make sure you apply for rooms in the student halls of residence as soon as possible as these are very popular. Rent ranges from € 160 to € 300 monthly, depending on whether you take a furnished apartment, single room or shared double room. Student residences on campus are owned and administered by the GWG Housing Association and the Tübingen Studierendenwerk.

Click here for an overview of all halls of residence. Please apply to all residences.

Normally you won't get a confirmation from the housing association that your application has been received. The housing associations will only notify you if your application has been successful.

Private accommodation

For private accommodation off-campus, check out our accommodation portal (in German only), or other accommodation portals such as WG-Gesucht for shared accommodation.

Health insurance

Proof of full health insurance cover for the duration of your studies is required for enrolment at Reutlingen University. An insurance certificate or card must indicate name, validity dates, country of validity (Germany) and must cover both in-patient and out-patient treatment as well as unlimited benefits.

EU-students need a copy of the European Health Insurance Card (EHIC). Non-EU students will be required to purchase a student health policy valid for study in Germany. The costs may range from approx. €30 to €90 per month.
N.B.: A travel insurance is not accepted by our authorities for study purposes.

There are two public insurance providers on campus: AOK Baden-Württemberg and Techniker Krankenkasse. Many private insurance companies – such as Mawista and HanseMerkur– offer online services. All privately insured students will be exempted from paying for German state health insurance. Your coordinator can assist you with this.

Travel arrangements

Make sure you arrive from Monday to Friday if you plan to live in student halls.

Stuttgart airport is closest to Reutlingen. From there, you can take a direct bus to Reutlingen, rent a car, order a taxi or get the train via Stuttgart main train station.

If you arrive from another airport such as Frankfurt or Munich, you can catch a train to Stuttgart main train station, rent a car or check the availability for long-distance buses. For further information see the section "Arriving in Reutlingen".

Fees

To study at Reutlingen University, you have to pay a Semester Contribution for social fees and a student body contribution. In some cases tuition fees are applicable. Please refer to the study programme specific information.

Documentation required for enrolment

Exchange students require the following items for enrolment at Reutlingen University: proof of health insurance, proof of enrolment at your home university, transcript, passport photo and proof of payment of fees.

Financing your studies

Reutlingen University does not provide financial support for students. All financial matters, including the arrangement of scholarships, must be organised by the students themselves. Detailed information can be found here: Financial matters

Cost of living

Depending on your personal lifestyle, you will need about € 600-800 per month to cover your expenses. The subsidized meals in the refectory/cafeteria (Mensa) are a great way to eat cheaply.

Accommodation	approx. € 160-400 per month
Food	approx. € 200 per month
Transport	approx. € 90 per semester
Leisure	approx. € 150 per month

Mobile phones

Please check with your provider at home if your mobile phone contract also covers Germany.

Personal liability insurance

We strongly recommend you to take out a personal liability insurance for your stay in Reutlingen

Study programme specific information

BSc International Business

Welcome to the IB–programme!
The programme is taught entirely in English and our student body consists of 50% German and 50% international students. We have a strong international orientation and emphasis on soft skills. Please be encouraged to actively participate in our seminar-like lectures.

Who is who/ Important contact information

Prof Dr. Julia Hormuth
Head of Undergraduate Partnerships
Building 5, Room 116
julia.hormuth@reutlingen-university.de

Prof Dr. Hermann Laßleben
Head of Undergraduate Partnerships
Building 5, Room 110
hermann.lassleben@reutlingen-university.de

Jula-Marei Finger
Incoming Exchange Coordinator
Building 5, Room 124
Tel.: +49 (0) 7121 271 3037
jula-marei.finger@Reutlingen-university.de /
ib.incomings@reutlingen-university.de

Start of studies

Before lectures begin, you will be invited to an official "Welcome session". Here you will meet the staff responsible for student exchange as well as your "student buddies", who will assist you in your first weeks and help you to get settled and integrated in our diverse student activities. Attendance by all new exchange students is mandatory.

Course selection

Before you come to us, please check with your home university precisely what academic requirements you need to fulfil while studying at ESB Business School. We offer foundation courses as well as advanced courses in the so called major courses in the areas of "Finance & Accounting", "HRM & Organisation" and "Marketing & Strategy".
Detailed instructions for your course selection will be sent by email by the exchange coordinator of the IB–programme.

Examination

Written and oral examinations take place in the examinations week immediately after the end of courses in each semester. Failed examinations are re-taken at the end of the following semester. Exam registration is done together with your exchange coordinator.

Academic calendar

Please note: the semester dates for the IB–programme differ from Reutlingen University´s general semester dates, which you can find on the university website!

Term dates for the academic calendar 2018/2019	Winter semester 2018/2019	Summer semester 2019
Application deadline	May 15th, 2018	November 30th, 2018
Pre-semester language course	September 3rd – 14th	None
Welcome session	September 21st	February 1st
Classes	Start: September 24th End: January 11th	Start: February 4th End: May 24th
Holidays	October 3rd (public holiday) November 1st (public holiday) December 24th – January 6th (Christmas break)	April 19th – 26th (Easter break) May 1st (May Day) May 30th (public holiday) June 10th (Whit Monday)
Exams	January 14th – 22nd, 2019	May 25th – June 7th ,2019

Costs

Semester contribution: €97,30 (Social Fee for Student Services and Fee of Constituted Student Body).

Impressions of former exchange students

„I have benefitted from my exchange semester at ESB Business School for two major reasons. The first is the university: Its excellent reputation for business studies is largely due to its international orientation and its practical teaching methods (e.g. case studies, workshops and presentations, usually reallised in intercultural teams with German and international students). The second is the location: you are quite close to France, Switzerland and Austria. Reutlingen itself is an enjoyable place to stay because it is big enough to socialise every night and at the same time you can enjoy the nice setting and outdoor leisure activities you wouldn't find in a big city. In a nutshell, if you want to study at a top university while having fun, go to Reutlingen!"
(Antoine Boucault, exchange student from France)

Before your arrival – Checklist and useful links

Photography: Karl Scheuring

Have you .....

- [ ] obtained a visa?
- [ ] made your travel arrangements?
- [ ] applied for accommodation?
- [ ] arranged for health insurance?
- [ ] checked your mobile phone contract?
- [ ] organised the financing of your studies?
- [ ] purchased personal liability insurance?
- [ ] got all documents required for registration?

Your notes:

Useful links:

- German Foreign Office
- Student residences
- Private accommodation portal (RT Uni)
- Private shared accommodation (Wg-gesucht)
- Stuttgart airport
- German railway (Deutsche Bahn)
- Long distance bus services (Flixbus)
- Expresso bus timetable
- Health Insurance in Germany
- AOK Baden-Württemberg, Techniker
- Mawista, HanseMerkur

Arriving in Reutlingen

Photography: StaRT GmbH

Photography: StaRT GmbH

Photography: Karl Scheuring

Arrival at Stuttgart airport

The Expresso bus (X3) runs directly from Stuttgart airport to Reutlingen once an hour from early in the morning to late in the evening; services on Saturdays, Sundays and public holidays are also available. The trip to Reutlingen takes about 45 minutes and the ticket can be bought from the bus driver. Upon arrival in Reutlingen (exit at the bus stop Stadtmitte), you can catch another bus, no. 4 or no. 11 (direction Hohbuch) to get to the campus. Leave the bus at the bus stop “Hochschulen”.

Arrival at other airports

If you arrive at any other airport in Germany, take a train directly from the airport to Stuttgart main train station (Stuttgart Hauptbahnhof). From Stuttgart, take the train in the direction of Tübingen, which runs at least once an hour. Exit the train at Reutlingen main station (Reutlingen Hauptbahnhof).

From the Reutlingen train station to campus

Leave the train station through the main entrance, turn right and follow the Bahnhofstraße until the street bends to the left. Descend the steps in front of you to access the bus stop Unter den Linden/Hbf. Take bus no. 4 going in the Hohbuch direction and get off at the stop Pestalozzistraße or Hochschulen. Another possibility is to go to the bus stop Liststraße/Hbf and take no. 11 (direction Hohbuch) which also stops at Pestalozzistraße and Hochschulen.

Arrival by car

If you travel by car, follow the motorway (highway) A8 and exit Reutlingen/ Tübingen. Then follow the national highway (interstate) B27 in the direction of Tübingen and exit Reutlingen Nord. In Reutlingen, head for the city centre (Stadtmitte) and the follow the signs to the university (Hochschule).
GPS coordinates: N 48°28´48,4“ E 009°11´12,5“

Moving into student residences

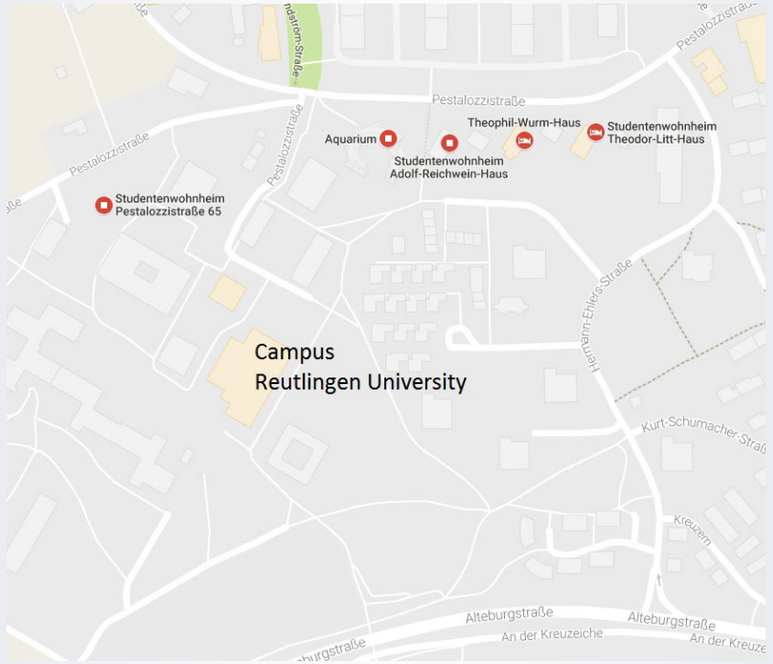
Please plan your arrival from Monday to Friday, as it is not possible to receive your keys and move into your dormitory room on a Saturday or Sunday.

The student residences are fully furnished; utilities (water, electricity etc.) are included in the rent and internet access via the university network or alternative network is provided. For every room, a security deposit and also a key deposit must be paid.

Some residences provide starter packages with bedding sets for a small fee (eg: Studierendenwerk). Please check the website of your residence for details. If you live in Litt-Haus or Reichwein-Haus, you may buy a pillow, blanket, and sheet set for € 35 from the Reutlingen International Office (RIO). For further information, please click here.

We recommend you to bring a LAN cable and mains adapter with you.

Please also be warned that you can face high fines for illegally downloading and streaming videos in Germany.



Your first steps in Reutlingen

Photography: Karl Scheuring

Introduction week at ESB Business School

Each ESB study programme organises introduction events to make your start as smooth as possible. Either fellow students or ESB staff will be available to advise you on the points mentioned below.

Enrolment/Registration

Registration at Reutlingen University can be completed when all the required documents have been submitted, as mentioned in the previous section.

If you spend more than one semester at Reutlingen University, you will have to re-register for each subsequent semester. For further information, please click here.

Student ID card (CampusCaRT)

Upon registration, you will receive your student ID card (CampusCaRT), which is Reutlingen University's multifunctional smart card. It has a number of different functions such as library card, payment card for copiers and printers and making cashless payments in the cafeteria (mensa) and more. For further information, please click here.

University account and E-mail address

Upon registration, new students are automatically assigned a university account and an e-mail address. This gives you access to various services, systems and computers on campus. Your university account must be activated before use using the activation data sheet given to you at enrolment. Please check your university e-mail account regularly, as the university will always contact you via this account. For general information on computer services, please click here.

Registration with civic authorities

Within two weeks of arrival and receiving your semester address, you must register your address at the Residents' Registration Office (Einwohnermeldeamt/ Bürgeramt) at Reutlingen City Hall (Rathaus).

In order to register, you will need a confirmation form signed by your landlord (Wohnungsgeberbestätigung) and your valid passport / identity card (with visa if applicable), which must be valid for the entire period to be spent in Germany. You will receive a confirmation of registration (Meldebestätigung), which you should keep in a safe place.

Residence permit (Non-EU students)

Non-EU students without a visa will also have to go to the Foreigners' Office (Ausländeramt) in the Reutlingen City Hall (Rathaus) to apply for a residence permit (Aufenthaltsgenehmigung). For further information, please click here.

Opening your bank account

We recommend you open a bank account during your stay in Germany. There are a many banks in the city, though most students choose Kreissparkasse Reutlingen. To open a bank account, bring your certificate of enrolment (Studienbescheinigung), your confirmation of registration (Meldebestätigung) and your passport/identity card. Students who have opened a blocked account with Deutsche Bank in their home countries can find the nearest branch bank in the city centre. For further information, please click here.

Semesterticket for public transport

Naldo (Neckar-Alb-Donau) is the region's transportation cooperative. Students who do not have their own transport usually find it worthwhile to buy a Naldo-Ticket (semester ticket) for approx. € 89, enabling you to use trains and buses throughout Reutlingen, Tübingen and Sigmaringen. You must take your certificate of enrolment (Studienbescheinigung) and passport with you when you buy the ticket. For further information on how to get your Semesterticket, click here and for timetable information here.

Mobile phones

If your current mobile phone contract does not cover Germany, you can either get a contract or buy a prepaid SIM card upon arrival. Ask your fellow students for advice on the best option.

GEZ (Rundfunkbeitrag)

In Germany, the so-called GEZ (Rundfunkbeitrag) must be paid for each accommodation unit, including student dorms (no matter how many people live in the unit). This fee is a contribution to finance the public service broadcasting in Germany. Payment (€ 17.50 per month) starts on the 1st day of the month in which you move in your accommodation and ends with the month in which you sign out using the subscription service. Please make sure you register immediately via the subscription service as not paying has consequences.

Your first steps in Reutlingen – Checklist and useful links

Photography: Karl Scheuring

Have you .....

- [ ] planned your arrival?
- [ ] arranged getting keys for accommodation?
- [ ] taken care of your enrolment?
- [ ] registered with civic authorities?
- [ ] opened your bank account?
- [ ] done your GEZ registration?
- [ ] bought your Naldo semester ticket?
- [ ] got your Student ID Card?
- [ ] set up your university and e-mail account?

Your notes:

Useful links:

- Expresso bus timetable
- Bus No. 4 timetable
- Bus No. 11 timetable
- CampusCART
- University account
- University e-mail account
- Residents' registration office (Einwohnermeldeamt)
- Landlord confirmation form
- Foreigner's office (Ausländeramt)
- NALDO timetable information
- GEZ Rundfunkbeitrag

Getting started at ESB Business School 1/2

Photography: Karl Scheuring

Campus plan

For a detailed campus plan, please open this PDF file.

The refectory and cafeteria (Mensa)

The University's main catering facility, known as the Mensa, offers hot and cold food and drinks (on weekdays only). At lunchtime you will find a range of hot meals, as well as a generous salad buffet and desserts. Cold snacks, soft drinks and hot drinks are available all day. For further information, please click here.

General computer access

On campus we have 1,600 workstations equipped with PCs. These are managed by the university's main computer centre (Rechenzentrum) which runs a fast Gigabit-Ethernet-Network.

Students can use their university account to access various services, systems and computers on campus. This account can be used for:

- Signing on to university computers
- Accessing services like RELAX, E-mail, HIP, Intranet, etc.

Computer access within ESB Business School

ESB Business School has excellent computing facilities. Computer labs with workstations, printers and scanners can be found in the following rooms:

Building	Rooms
5	017, 104, 204
16	U03, U04, 004, 006
17	107, 109, 110
20	2 Labs, 018

Wireless, laptops

Internet access via Wi-Fi is available throughout the campus. You can connect to the university Wi-Fi with the wireless network "myCampus". In order to access the "myCampus" network, you have to have an activated university account, as mentioned in the previous section. For further information, please click here.

Print, copy, scan

Multi-functional Xerox machines are available on each floor for printing, scanning and copying. For these services, you have to use your student ID card. There is also a print centre (Druckzentrum), to which larger print jobs can be sent. For further information, please click here.

BSCW Server / RELAX / HIP/ WebUntis

The BSCW Shared Workspace System is an efficient tool for collaboration. You can easily coordinate cooperative efforts in BSCW and share documents, calendar events, contacts, tasks and notes. For further information, please click here.

The RELAX e-learning platform serves as a communication interface between professors, support staff and students. Students will find current information about a class, like due dates, assignments, required reading and slides, and can exchange with teachers and other students. For further information, please click here.

HIP is the university information portal where students can access their certificate of study, grades and more. You can also print out the certificate of enrolment, which is needed to open bank accounts.

WebUntis enables you to take a look at the lectures and floorplans. This web page enables the download of your weekly schedule and the import of the schedule into your Outlook calendar. The web page is only available in German.
For further information, please click here.

Library facilities

The university library is located on campus in the Reutlingen University Learning Centre (Building 3). Here you can find a wide variety of facilities to support working and studying at the university: two large reading rooms with study areas, single and group study cabins, diverse group rooms and lounges, computer rooms and a cafeteria.

Besides printed books and periodicals, the university library has a number of full-text and reference databases as well as electronic journals, which can be accessed on the campus network and from external computers. An online catalogue provides self-service functions such as catalogue searches, information about circulation status, links to systematic searches, a statement of your account with information on borrowed items, reservations and renewals.

Guided tours of the learning centre are available in German and English. Contact the learning centre team for details. For further information about the learning centre, please click here.

Bookstore Jung (Buchhandlung)

The bookstore is located on the ground-floor in building 7 (Mensa). Please click here for more information about the bookstore Jung.

Getting started at ESB Business School 2/2

Photography: Karl Scheuring

Basic information on the German system

In Germany, one academic hour is 45 minutes. Lectures generally last 90 minutes, which is 2 academic hours (2 SWS – Semesterwochenstunden). In between lectures, there is usually a 15-minute break and the majority of courses are structured like seminars in which student participation is encouraged and expected.

30 ECTS credits represent the workload of a semester for most study programmes at ESB Business School. It is possible to take less than 30 ECTS credits, if this is what is required by your home institution. Credits are awarded only when the course and all required examinations have been successfully completed.

Assessment forms: continuous assessment, papers, presentations, individual projects, final exam (“Klausur”)

Exchange students receive a transcript with all courses, grades and ECTS after the study period

Grading system: 1.0 (the highest possible grade) to 5.0 (the lowest possible grade), with 4.0 as the minimum passing grade.

For further information about the European Credit Transfer System, please click here.

Student activities and societies at ESB Business School

Anyone studying at ESB Business School doesn’t only study here to receive an excellent internationally recognised degree. The students choose to study at ESB Business School because it has a very special spirit. This is reflected in the incredible commitment of the students in many different areas. Alongside many individual projects that arise during the semester virtually all of the students are involved in projects that they themselves set up and manage.

We encourage you to find out more about the student network and activities at ESB Business School and make your contribution to the ESB spirit.

Check out the weekly electronic newsletter compiled by fellow students to keep you informed about student activities and events on campus. This will be sent to your university e-mail address.

University sports and entertainment

A range of sports activities are offered at the University, ranging from aerobics to yoga. All students and staff at Reutlingen University can take part for free. You do not have to register, just come along and join in. For further information, please click here.

Student Services

Reutlingen University Student Office (StudienServiceCenter) aims to support you with any administrative questions you might have. The office will also provide you with your international student ID card (ISIC) and CampusCaRT. For further information, please click here.

Reutlingen International Office (RIO)

Reutlingen International Office (RIO) is a central academic service unit of the university, and offers support and advice on international matters to German and international students. For further information, please click here.

Religion on campus

The ekhg Reutlingen is the campus’s Protestant and Catholic Student Ministry. The ekhg welcomes all students and staff at Reutlingen University, regardless of religious denomination. As well as offering support and guidance in religious and spiritual matters, the programme also includes a range of seminars on acquiring social skills and how to cope with the demands of studying for a degree. For further information, please click here.

In building 20, room 017 you can find a meditation/ prayer room which is open to all university members and all religious groups. For further information, please click here.

Getting started at ESB Business School –Useful links

Photography: Karl Scheuring

Useful links:

- Campus plan
- Mensa
- University account
- University E-Mail
- University wireless access
- Copy centre
- BSCW
- RELAX
- HIP
- WebUntis

Useful links:

- Student Network
- The Learning Centre
- Student Services
- Reutlingen International Office (RIO)
- University sports
- The University ministry (ekhg)
- Meditation and Prayer Room

Living in Reutlingen 1/2

A short intro to Reutlingen

Reutlingen is 30 kilometres (approx. 19 miles) south of Stuttgart, the regional capital, at the foot of the range of hills known as the Swabian Alb. Reutlingen is home to 110,000 inhabitants and possesses a wide range of shops, markets, cultural and leisure facilities, all of which combine to make it a young city with a modern atmosphere. For more information, please click here.

Meeting the Swabians

Language

Linguistically, Reutlingen is in the centre of the Swabian speaking area and a number of variants of the Swabian dialect can be heard around town. Many local people speak Swabian as a matter of course, which newcomers may find difficult to understand. Be prepared for an initial period of linguistic acclimatization.

Food

Baden-Württemberg is known throughout Germany for its excellent locally-produced wines and even though the Swabian cuisine is rather simple, down-to-earth and very rich, its tasty dishes offer something for everyone. Some of the favourite dishes are Maultaschen, Käsespätzle and Gaisburger Marsch. Your visit to Reutlingen would also not be complete without having tried a freshly baked pretzel from one of the many bakeries.

Tourist Information

The tourist information office is located on the market square in the town centre. They can provide you with further information about Reutlingen and its surrounding areas, gifts, maps and more. For further information, please click here.

Shopping

Shops in Germany are open Monday to Saturday, and most close at the latest at 8pm. Almost nothing except restaurants and gas stations is open on Sundays, so plan meals ahead and purchase enough food for the weekend. Banks, public offices etc. are also closed on Saturdays and Sundays. For further information, please click here.

Eating Out

If you do not want to cook at home or eat at the university, there are various options to eat out in Reutlingen. Two ways to search for restaurants are via: TripAdvisor or Tourismus Reutlingen.

Sport facilities off campus

In addition to the sports on offer at Reutlingen University, a wide range of leisure activities are on offer in Reutlingen and the surrounding area:

- Reutlingen indoor swimming centre (city centre, Albstraße 19)

Reutlingen outdoor swimming centre (Markwasen, 5 minutes' walk from campus)
Outdoor running tracks and soccer fields are situated close to the campus in beautiful surroundings

Day trips, museums, outdoor activities

Day trips

If you want to go on a day trip, Tübingen, the Outletcity Metzingen, Stuttgart or Lake Constance are always good options.

Museums

There are various museums you can visit such as the Porsche Museum, Mercedes-Benz Museum, Auto + Technik Museum Sinsheim and Staatsgalerie Stuttgart.

Outdoor activities

As the "gateway to the Swabian Jura (or Swabian Alb)", Reutlingen lies in one of the most scenically attractive areas of Germany. Hills, caves, waterfalls, castles and stately homes, mediaeval villages and thermal spas are attractive destinations for short excursions. Other popular destinations for weekend trips are the Black Forest, the mountains in the Allgäu region, the Swiss Alps or Austria as well as the Alsace wine region in France or Lake Constance. Please find below two links to websites with more information: 1 & 2

Living in Reutlingen 2/2

Bank holidays

Please be sure to note German bank holidays in your calender. On these days, most shops and offices are closed. Click here to check for upcoming bank holidays.

Information about waste disposal

Germany's system of waste disposal is one of the most progressive in the world and may be very different to what you are used to in your home country. It can be quite complicated at first, so ask a friend or neighbour to help you.

Garbage is generally separated into five categories. Bins are provided in your dormitory for four of these categories:

- *Altpapier* (blue lid): a box for old paper and cardboard for recycling. NOT for soiled pizza boxes etc.
- *Biomüll* (brown lid, for bio-degradable materials): all food leftovers (remove packaging!), including food that is spoiled or rotten; coffee filters, tea bags, egg shells, flowers and potted plants. DO NOT line the Biomüll waste bin with plastic bags. Instead, place old newspaper or a special bag for bio-degradable materials in the Biomüll bin
- *Gelber Sack* (plastic and similar recyclables): a yellow garbage bag for disposing of food packaging, plastic and aluminium items.
- *Restmüll* (grey lid, for non-biodegradable materials): everything else. Please do not throw your glass or other recyclable items into the Restmüll.
- *Glas* (glass): large recycling containers for various colours of glass can be found in the car park behind the Penny Markt supermarket, but not in the dormitories.

The yellow garbage bags are provided at the Town Hall Information counter for free.

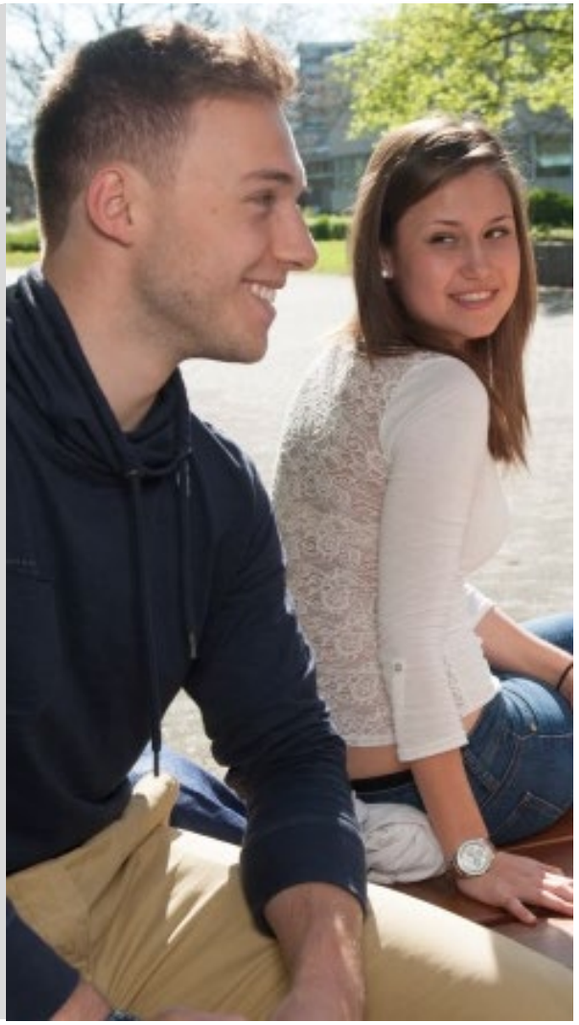
Doctors and medical needs

Visits to a doctor are by appointment only. Make sure you always have your card or insurance documents with you. If you need to see a medical specialist (Facharzt), you are usually required to see a general practitioner first. For more information on doctors in Reutlingen, click here and for general information on the German medical system for foreign students here.
Basic non-prescription medicine such as aspirin or paracetamol as well as prescription medicine are only available in pharmacies (Apotheke), not in supermarkets or elsewhere. The next pharmacy is located in Pestalozzistraße near the campus.

Emergency numbers

- **Police**
  Police/ Polizei Notruf
  110
- **Fire & Medical Help**
  Fire & Medical Help/ Feuer & Unfall Notruf
  112
- **Accidental Poisoning**
  Accidental Poisoning/ Giftnotfall
  0049 (0) 761-19 24
- **Reutlingen Hospital**
  Reutlingen Hospital/ Krankenhaus
  0049 (0) 7212-200 0
- **Pharmacy / Apotheke**
  Please note that the emergency service location changes daily.
  Click here for up-to-date information (available only in German).

Living in Reutlingen –Useful links



Photography: Karl Scheuring

Useful links:

- Reutlingen and the surrounding area
- Bank holidays in Germany
- The German medical system
- Pharmacy emergency service
- Kamino Cinema
- Franz K cultural centre
- Stadthalle Reutlingen

Useful links:

- Trip Adviser
- Tübingen
- Outlet city Metzingen
- Stuttgart
- Swabian Alb
- Baden-Württemberg
- Lake Constance
- The Porsche Museum
- Auto & Technik Museum Sinsheim
- Staatsgalerie Stuttgart
- Mercedes Benz Museum

Before your departure – Checklist

Photography: Karl Scheuring

Have you .....

- [ ] deregistered at city hall?
- [ ] cleaned up and checked out of your room?
- [ ] made sure all bills are paid?
- [ ] closed your bank account?
- [ ] returned all the library books?
- [ ] got your Erasmus documents?
- [ ]

Your notes:

Contact

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ESB Business School

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Contents
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