Additional requirements for the structure and design of a dissertation and resume of applicants for academic degrees who submitting documents to the dissertation council Public Administration of the NRU HSE

1. Requirements for the dissertation

1.1. The dissertation is a scientific study. The dissertation should contain scientifically substantiated provisions that the author defended: in particular, methodologically rigorous formulation, substantiation of scientific significance and the development of the problem (s) of the research, including the formulation, if necessary, of working research hypotheses (research questions) that have a theoretical and / or applied value for the subject area in question.

1.2. The provisions and results formulated in the dissertation should be the personal contribution of the author to the development of subject areas within the framework of the theory and practice of state and municipal government (in accordance with the passport of the specialty of Public Administration), distinguished by originality and novelty.

1.3. The dissertation in Russian or in English (at the wish of the author) is submitted to the dissertation council of the HSE to defend dissertations in the field of state and municipal (public) administration (hereinafter the Council).

1.4. The dissertation should consist of a title page with the name of the research topic, table of contents, introduction, main content, divided into chapters, conclusion, list of references. At the discretion of the author, appendices, a list of abbreviations and conventions, a glossary of terms and definitions can be included in the dissertation.

1.5. In the case of a dissertation being presented in the form of a set of publications, it is required, along with their full text, to indicate the relevant imprint, attach title pages and tables of contents of journals in which these articles were published (it is possible to provide copies of publications and relevant output data only in the absence of originals from the author).

1.6. The recommended amount of manuscript without applications is from 5 to 7 author's sheets (1 author's sheet is equal to 40,000 characters with spaces) for a candidate's dissertation and from 6 to 12 copyright sheets for a doctoral one.

1.7. The text of the dissertation and references to the literature should be prepared either in accordance with the current GOST of the Russian Federation (GOST R 7.0.11-2011, GOST 2.105-95), or in one of the formats Chicago, American Psychological Association (APA), Vancouver.

1.8. The title page of the dissertation must be issued in accordance with Annex 1.

1.9. The dissertations that have passed the examination in the Antiplagiat system (https://www.antiplagiat.ru) are accepted for consideration. The relevant opinion on the established form shall be submitted to the Council.

1. Requirements for resume

2.1 Summary of the dissertation is a rundown of the main provisions of the study, written in Russian and English. The English version should correspond to Russian in content and structure.

2.2 The volume of the summary of the dissertation in Russian should be 0.5-1 author's sheets for candidate's dissertation and 1-1.5 author's sheet for doctoral dissertation.

2.3 The summary outlines the main provisions of the dissertation. The summary consist of a title page with the title of the thesis, an introduction, the main provisions and conclusions to be defended, with points of novelty of the work, a list of publications by the author on the topic of the research indicating the inclusion of the publication in the lists: list of journals whose publications are taken into account when assigning academic allowances HSE, SCOPUS and Web of Science, indicating quartile at the time of publication of the article on the relevant section of science.

2.4 The title page of the summary must be issued in accordance with Appendix 2.

2.5 The introduction should contain the rationale for the theoretical and / or practical importance of choosing a topic (the author’s motivation), problem statement (formulation of working hypotheses for applied research, problem formulation (s) of research for theoretical research), characterization of the developed problem (literature review), research methods, methods of analysis and collection of source data, a description of the source data (if available).

2.6 The content of the summary summarizes the logic of the research and its results, justifies its novelty.