National Research University Higher School of Economics (Higher School of Economics/HSE)

Faculty of Computer Science

Bachelor's Programme Data Science and Business Analytics

01.03.02 Applied Mathematics and Computer Science

**Internship report**

Fulfilled by

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(Surname, Given Name, Middle Name if any)*

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(signature)*

**Checked by**

|  |  |  |
| --- | --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| *(job or academic title)* | (*surname, initials)* | *(signature)* |

**Moscow, 2019**

**Outline for Internship Report**

1. Cover page, table of contents and number of the pages
2. Introduction including internship goals, tasks and contents:

**Internship goals** *(not to be changed)***:** consolidation, expansion and deepening of the theoretical knowledge and acquirement of initial practical skills in solving specific problems

**Tasks** (*not to be changed*)**:**

* 1. consolidation and deepening of the theoretical knowledge on the disciplines passed at the university;
  2. acquirement of information competence for the purpose of successful work in professional activities;
  3. obtaining skills of both independent and team work.

**Contents** (subjects to be researched, *individual for each student*).

1. Educational Internship Schedule (Plan):

|  |  |  |  |
| --- | --- | --- | --- |
| № | **Calendar period** | **Work Plan** | **Internship Supervisor’s signature** |
| 1 | 01.07.2019 | 1. Organizational (induction) meeting |  |
| 2 | 01.07.2019 | 2. Instructing on the requirements of labor protection, safety, fire safety and internal labor regulations |  |
| 3 | 01.07.2019 -13.07.2019 | 3. Fulfillment of Individual Assignment |  |
| 4 | 01.07.2019 -13.07.2019 | 4. Consultation |  |
| 5 | 14.07.2019 | 5. Preparation and submission of the Report |  |

1. Description of the learned materials
2. Description of the results
3. Conclusion
4. Bibliography
5. Appendix and supplementary material (charts, graphs, pictures, etc.) (if necessary)