**National Research University Higher School of Economics**

**Institute for Statistical Studies and Economics of Knowledge**

**Master’s Programme “Governance of Science, Technology and Innovation”**

**38.04.02 Management**

**REPORT**

**on a research internship**

Completed by\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(full name)*

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(signature)*

**Reviewed by:**

|  |  |  |  |
| --- | --- | --- | --- |
| Supervisor at HSE | Recommended Grade | Date | Signature |
| ***Position, Full name*** | ***10-excellent; 7, 8, 9 – good; 4, 5, 6 – sat.*** |  |  |
|  |  |  |  |
| Internship Council | Final Grade | Date | Signature |
|  |  |  |  |

**Internship Report**

|  |  |
| --- | --- |
| Last Name |  |
| First Name |  |
| Internship starting date |  | |
| Internship finishing date |  | |
| Duration | 10 weeks | |
| Name of organization |  | |

|  |
| --- |
| **Structure of professional internship report (3 pages max +** **Annexes )**   1. Introduction *(internship goals and objectives shall be provided in this section);* 2. Main body; 3. Short description of host organization (where the internship is arranged), description of its operations/field of specialization, organizational structure, and economic parameters; 4. Description of student’s professional tasks under the internship *(in accordance with the internship goals and objectives and an individual assignment);* 5. Completed individual assignment; 6. Conclusion *(e.g., self-assessment of acquired competencies* professional/soft skills, knowledge obtained during the internship and their relevance to the programme.*);* 7. Annexes *(e.g., diagrams, designs, tables, algorithms, illustrations, etc.)* |