

Annex

to HSE University Directive  
No. 6.18.1-01/120923-4  
dated 12.09.2023

APPROVED by  
Academic Council of the Faculty of  
Economic Sciences  
Minutes No. 42, dated June 20, 2023

**Eligibility Criteria and Procedures for Payment of Named Scholarships at the Faculty of Economic Sciences at National Research University Higher School of Economics, for Students in the “Economics and Economic Policy” Master’s Programme in the 2023/2024 Academic Year**

**1. General Provisions**

1.1. The Eligibility Criteria and Procedures for Payment of Named Scholarships at the Faculty of Economic Sciences, National Research University Higher School of Economics, for Students of the Master’s Programme in Economics and Economic Policy in 2023-2024 (hereafter the “Procedures”, the “FES Scholarship”, and the “Programme”, respectively) set forth the criteria for selections of eligible scholarship candidates, timeframe, size, as well as the procedure for assignment and payment of scholarships at the Faculty of Economic Sciences.

1.2. These Procedures has been developed pursuant to the Regulations on Scholarships for Students at HSE University (hereafter “HSE University”)

1.3. FES income-generating activities shall be the source for FES Scholarship payments.

1.4. These Procedures and any amendments hereto shall be approved by the FES Academic Council and enacted as per the HSE University Vice Rector's directive.

1.5. A link to the Procedures can be found on the Programme’s website on HSE University website (portal).

**2. Eligibility Criteria for Selections of Scholarship Candidates and Scholarship Payment Procedures**

2.1. FES Scholarships shall be assigned to students studying under the Programme, who have no permanent place of employment (except at HSE University) and who are demonstrating excellent academic performance.

2.2. Only Programme’s students pursuing research tracks in Economic Research and Behavioural Economics may apply for scholarships.

2.3. After being assigned and paid a FES Scholarship, students shall not be deprived of their right for a scholarship assigned on other grounds, with the exception of scholarships assigned under the combined Master’s-PhD track. In turn, students admitted to study under this track shall not be eligible for a FES Scholarship.

2.4. FES Scholarships may be assigned to students in their first year of study as per a directive of the FES dean for the period from January 1, 2024 until June 30, 2024. Students in their second year of study may be assigned the FES Scholarship for the period from September 1, 2023 until December 31, 2023 and from January 1, 2024 until June 30, 2024.

2.5. The FES Scholarship equal to RUB 25,000 (twenty-five thousand 00/100) shall be paid on a monthly basis, provided that a student satisfies both of the following terms:

2.5.1. he/she has not been subject to disciplinary measures for violations of academic norms, as specified in the Internal Student Regulations at HSE University;

2.5.2. according to the outcomes of the 2 (two) most recent interim assessments in all curricular elements (before retakes), he/she has received grades equal to at least 8 (eight) on a 10-point grading scale and ranks in the Top-5 of the best students in the current rating (prior to retakes) under the Programme's research tracks ("Economic Research" track for students in their first year of study; both "Economic Research" and "Behavioural Economics" tracks for students in their second year of study).

2.6. The FES Scholarship equal to RUB 15,000 (fifteen thousand 00/100) shall be paid on a monthly basis, provided that the student satisfies both of the following conditions:

2.6.1. he/she has not been subject to disciplinary measures for violations of academic norms, as per the Internal Student Regulations at HSE University;

2.6.2. according to the outcomes of the 2 (two) most recent interim assessments in all curricular elements (before retakes), the student has received grades of at least 6 (six) on a 10-point grading scale and ranks in the Top-15 of the best students in the current rating (prior to retakes) under the Programme's research tracks ("Economic Research" track for students in their first year of study; both "Economic Research" and "Behavioural Economics" tracks for students in their second year of study).

2.7. Pursuant to the FES dean's directive, scholarship payments shall be terminated no later than on the first day in the month following the date of:

2.7.1. the student's dismissal from HSE University;

2.7.2. the student's exceptional leave of absence, as well as maternity, parental and/or childcare leave;

2.7.3. the student's transfer to another degree programme or another academic institution;

2.7.4. the student's transfer from a research track to a common track under the programme;

2.7.5. revealing information about the student's permanent place of employment (except for employment at the University);

2.7.6. imposition of disciplinary measures on the student for his/her violation of academic norms, as specified in the Internal Student Regulations at HSE University.

2.8. Pursuant to the FES dean's directive, scholarship payments shall be terminated as at the start of the study module following the module when the student:

2.8.1. attended less than 70% of classes as per the class timetable (or less than 70% of online classes, if studying remotely), according to information provided by course teachers in the respective module (the percentage of the student's class attendance shall be calculated disregarding instances of his/her absence for a valid reason, as confirmed as per established procedures);

2.8.2. faces academic failure.

2.9. The academic supervisor and the Programme's manager shall prepare lists of students who satisfy the eligibility criteria for assigning FES Scholarships, or those who have lost their right to FES Scholarships, within 5 (five) calendar days after grounds for FES Scholarship assignment or termination arise.

2.10. The Master's Programmes Curriculum Support Unit prepares draft directives for assignment or termination of the FES Scholarship payments for uploading to the SED system within 10 calendar days after the grounds for the FES Scholarship assignment or termination arise.