

**Academic Presentation Evaluation + Discussion Rubric (Collaborative Presentations)**

<b>Criteria</b>	<b>1 point*</b>	<b>2 points</b>	<b>3 points**</b>
<b>Content Organization</b>	<ul style="list-style-type: none"> <li>• The content corresponds to the <b>topic</b>.</li> <li>• The presentation <b>fits into</b> the overall structure of the joint presentation.</li> <li>• The speaker uses <b>linking devices</b> to connect ideas.</li> <li>• The speaker’s <b>answers</b> to follow-up questions correspond to the <b>questions</b>.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>[for the first speaker]</b> The presentation introduces the <b>purpose</b> of the presentation + <b>relevance</b> of the research problem.</li> <li>• <b>[for consecutive speakers]</b> The presentation introduces and elaborates on a <b>particular aspect</b> of the project (previous research/methods/the study’s/project’s contribution to theory and/or practice).</li> <li>• The presentation contains <b>APA-style references</b> to cited literature (on slides and in the reference list).</li> <li>• When <b>answering questions</b>, the current speaker displays adequate grasp of their subject matter and ability to justify their decisions.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>[for the first speaker]</b> Introduction contains the <b>timing</b> and the rules for asking <b>questions</b>.</li> <li>• <b>[for consecutive speakers]</b> The speaker signals the beginning/end of their part.</li> <li>• The speaker effectively uses a <b>range of linking devices</b> during presentation and discussion.</li> <li>• All <b>APA-style references</b> are formatted appropriately.</li> <li>• When <b>answering questions</b>, the current speaker shows solid grasp of their subject matter and ability to justify their decisions</li> </ul>
<b>Language Use</b>	<ul style="list-style-type: none"> <li>• The speaker maintains <b>appropriate (academic) style</b> during both presentation and discussion.</li> <li>• The vocabulary and grammar are generally appropriate, with <b>a few non-impeding inaccuracies</b>.</li> <li>• The speaker naturally fills in <b>pauses</b> caused by breakdowns of different nature.</li> </ul>	<ul style="list-style-type: none"> <li>• The speaker uses <b>***academic collocations</b> and <b>grammatical structures</b> specific to research proposals during both presentation and discussion.</li> <li>• <b>The use of tenses</b> and <b>verb forms</b> is appropriate.</li> <li>• <b>Pronunciation</b> and <b>speech flow</b> are natural and within academic standards.</li> </ul>	<ul style="list-style-type: none"> <li>• The collocations and grammatical structures are <b>varied</b> and <b>used accurately</b> during both presentation and discussion.</li> <li>• Answers to the questions are <b>compelling</b> and <b>to the point</b>.</li> <li>• Appropriate <b>hedges</b> and <b>boosters</b> are used where necessary.</li> </ul>
<b>Manner of Delivery</b>	<ul style="list-style-type: none"> <li>• <b>****</b>The presentation is given without <b>reading</b> off much text from slides or paper.</li> <li>• The speaker delivers the presentation within the given <b>time limit (6-8 min)</b>.</li> </ul>	<ul style="list-style-type: none"> <li>• The presentation is given without consulting any <b>notes</b> (except to look up names or figures).</li> <li>• The speaker maintains an adequate level of <b>eye contact</b>.</li> <li>• The presenter speaks with confidence and ease, maintaining a certain level of <b>dynamics</b> and keeping an appropriate <b>posture and body language</b>.</li> </ul>	
<b>Visual Aids</b>	<ul style="list-style-type: none"> <li>• Visual aids are <b>well readable</b> (font, color).</li> <li>• Visuals have <b>no distracting elements</b> (unless their use is explicitly justified).</li> <li>• Each visual contains <b>only key words and phrases</b> without complete sentences (except for RQs/hypotheses).</li> </ul>	<ul style="list-style-type: none"> <li>• Each visual has a <b>relevant heading</b>.</li> <li>• Visuals are prepared in a certain <b>style consistent</b> throughout the presentation.</li> <li>• Visuals have <b>no spelling mistakes</b> or <b>typos</b>.</li> </ul>	

\* The absence of any of the aspects from this column will result in 0 points for the given criterion.

\*\***This column** describes requirements **in addition to** those detailed in columns 1 and 2.

\*\*\*Use of high-level collocations (especially those produced by AI tools) without understanding their meaning will result in 0 points for the “Language Use” criterion.

\*\*\*\*If the entire presentation is read off notes or slides, the speaker will be stopped and given 0 points for the presentation (and discussion).

**Total points: \_\_\_\_\_ out of 10.**