

## **Annex 6**

to Admission Regulations for Applicants to  
Master's Degree Programmes Offered by  
National Research University Higher School  
of Economics in 2018

### **Admission Procedures Applicable to Foreign Citizens and Stateless Persons**

1. Foreign citizens and/or stateless persons (hereafter, "foreign citizens") may be admitted to HSE and its regional campuses:
  - 1.1. on a state-funded basis (tuition waiver), and
  - 1.2. on a fee-paying basis, under agreements for paid educational services (hereinafter – "fee-paying basis").
2. Foreign citizens may pursue degree programmes on a state-funded basis:
  - 2.1 pursuant to international treaties of the Russian Federation, and federal laws;
  - 2.2 pursuant to quotas established by the Government of the Russian Federation for education offered to foreign citizens and/or stateless persons (hereafter, the "admission quota for foreign citizens").
3. Foreign citizens, who hold the status of compatriots living abroad, may enrol in HSE degree programmes on equal terms with Russian citizens, provided that they meet the requirements set forth in Article 17 of the Federal Law No. 99-FZ dated May 24, 1999 "On the State Policy of the Russian Federation Toward Compatriots Living Abroad" (hereafter, "Federal Law No. 99-FZ").
4. Foreign citizens may be admitted to state-funded places, pursuant to subparagraph 2.1 and paragraph 3 hereof, and to fee-paying places in accordance with the terms and conditions set forth in the Admission Regulations.
5. Foreign citizens may be admitted to studies in the framework of the admission quota on the basis of referrals issued by the federal executive body responsible for the state policy and statutory regulation of educational affairs (hereafter, the "referral for studies").

Foreign citizens shall be admitted to studies within the admission quota on the basis of a separate enrolment directive(s).

6. HSE shall establish the number of fee-paying places allocated for foreign citizens at its own discretion and shall hold a special competition for applicants to these places.
7. Foreign citizens applying to fee-paying places pursuant to paragraph 7 hereof may submit respective documents in line with the requirements set by the Russian legislation and these Admission Regulations from November 15, 2017 to July 15, 2018. Applications shall be submitted to HSE and regional campuses as follows:
  - a) documents shall be submitted by applicants or their authorized representatives to the following addresses:

for applications to HSE Moscow campus – International Admissions Office, Room 105, 13 Myasnitskaya Ulitsa, Bldg. 4, Moscow, Russia;

for applications to HSE Nizhny Novgorod campus – 25/12 B. Pecherskaya Ulitsa, Nizhny Novgorod, Russia;

for applications to HSE Perm campus – 38 Studencheskaya Ulitsa, Perm, Russia;

for applications to HSE Saint Petersburg campus - 3 Kantemirovskaya Ulitsa, Korpus 1, Lit. A, St. Petersburg, Russia;

b) by public postal service – to the following addresses:

for applications to HSE Moscow campus – International Admissions Office, Room 105, 13 Myasnitskaya Ulitsa, Bldg. 4, Moscow, 101000, Russia;

for applications to HSE Nizhny Novgorod campus – Admissions Office, 25/12 B. Pecherskaya Ulitsa, Nizhny Novgorod, 603155, Russia, Nizhny Novgorod Regional Campus of National Research University Higher School of Economics;

for applications to HSE Perm campus – Admissions Office, 38 Studencheskaya Ulitsa, Perm, 614070, Russia, Perm campus of National Research University Higher School of Economics;

for applications to HSE St. Petersburg campus - Admissions Office, 3 Kantemirovskaya Ulitsa, Korpus 1, Lit. A, St. Petersburg, 194100, Russia, St. Petersburg campus of National Research University Higher School of Economics.

c) by email to [enter@hse.ru](mailto:enter@hse.ru).

8. Foreign citizens, applying for admission to HSE, must submit the following documents:

- passport (or other ID) of a foreign citizen or stateless person, pursuant to Article 10 of Federal Law No. 115-FZ dated July 25, 2002 “On the Legal Status of Foreign Citizens in the Russian Federation”;

- a standard degree certificate/diploma (in cases stipulated in the Federal Law, accompanied by a certificate of recognition of foreign credentials);

- other documents (submitted at the applicant’s discretion);

- 2 (two) photographs (3x4 cm) – in order to issue an ID badge for examinations;

- a document confirming that the applicant is a first-prize winner or another prize winner at one of HSE competitions focused on selecting the most talented students, or a medal winner/winner of the “Ya - Professional” (“I am a Professional”) competition, which is held by the Russian Union of Industrialists and Entrepreneurs jointly with Russian higher education institutions;

- copies of documents and other evidence that the compatriot living abroad belongs to one of the groups specified in Article 17 of Federal Law No. 99-FZ, – for persons listed in paragraph 3 hereof;

- referral for studies – for persons specified in subparagraph 2.2 hereof;

– documents confirming that a foreign citizen meets the requirements stipulated by respective international treaties, – for applicants admitted on the basis of international treaties.

9. Applications for admission to HSE must be made in Russian or English.

Documents prepared in a foreign language must be accompanied by a Russian translation, certified as per the established procedure. The applicant's last name, first name and middle name/patronymic (if any), stated in the translated versions of the submitted documents, should be the same as last name, first name and middle name/patronymic (if any) stated in the applicant's entry visa.

When submitting an educational document (degree certificate/diploma, etc.) issued by a foreign state, which must be accompanied by a certificate of recognition of foreign credentials, an applicant may initially present the afore-mentioned document without a certificate of recognition of foreign credentials, as long as the latter is submitted at a later date but no later than the deadline established for submission of student enrolment consents, pursuant to the procedures set forth in HSE bylaws.

10. When submitting an educational document issued by a foreign state that is subject to legalization and/or apostille procedures, an applicant may initially present the aforementioned document without legalization and/or an apostille, as long as this document is submitted with appropriate legalization and/or an apostille at a later date but no later than the deadline established for submission of student enrolment consents, pursuant to the procedures set forth in HSE bylaws. Entrance examinations for foreign citizens applying to all Master's degree programmes, except for English-taught programmes, shall be held in Russian.

Entrance examinations for foreign citizens applying to English-taught Master's degree programmes shall be held in Russian or English.

11. Entrance examinations for foreign citizens applying to fee-paying places, pursuant to paragraph 7 hereof, shall be held in the form of a competitive selection (portfolio review).

12. Entrance examinations for admission to fee-paying places, pursuant to paragraph 7 hereof, shall be held until August 01, 2018.

13. The deadline for conclusion of all paid educational services agreements with foreign citizens is August 28, 2018. The official enrolment of foreign citizens to fee-paying places shall be completed by August 31, 2018.