

Annex  
to HSE Directive  
No. \_\_\_\_\_, dated \_\_\_\_\_

APPROVED by  
Academic Council of HSE Faculty of World  
Economy and International Affairs  
Minutes No. \_\_\_\_\_, dated \_\_\_\_\_

**Regulations on Tuition Fee Discounts Provided to Students in the Bachelor's  
Programme 41.03.01 "Foreign Studies" - HSE and Kyung Hee University Double  
Degree Programme in Economics and Politics in Asia, enrolled at National Research  
University Higher School of Economics in 2018**

**1. General Provisions**

1.1. These Regulations on Tuition Fee Discounts Provided to Students of the Bachelor's Programme 41.03.01 "Foreign Studies" - HSE and Kyung Hee University Double Degree Programme in Economics and Politics in Asia, enrolled at National Research University Higher School of Economics in 2018 (hereafter, the "Regulations", "discounts", "students", the "Programme", respectively) shall set forth the grounds, conditions, scope and procedures for providing discounts to students, as well as the grounds and procedures for suspension and cancellation of discounts.

1.2. A discount to be provided hereunder refers to a discount granted at the expense of the subdivision implementing a given degree programme (i.e., the Faculty of World Economy and International Affairs of the National Research University Higher School of Economics).

1.3. These Regulations and related amendments shall be approved by the Academic Council of the Faculty of World Economy and International Affairs and enacted by the directive of the First Vice Rector in charge of coordinating degree programmes at HSE.

1.4. A reference to these Regulations shall be published on the website of the Faculty of World Economy and International Affairs on HSE's corporate website (portal).

**2. Grounds and Procedures for Providing Discounts**

2.1. Discounts shall be provided to students on the following grounds:

2.1.1. **As per the results of a student's admission to the Programme:** As per results of his/her entrance examinations, i.e., the results of the Russian unified state examinations (hereafter, the "USE"), as well as the results of internal entrance examinations at HSE;

2.1.2. **As per the results of a student's studies under the Programme:** for the successful completion of the Programme in the previous academic year.

2.2. The Programme's Academic Council shall make a decision in regards to granting discounts based on the results of admission to the Programme jointly with the HSE Admissions Office (hereafter, the "Admissions Office"). The relevant decision shall be fixed in the meeting minutes of the Academic Council (hereafter, the "minutes").

Discounts shall be provided following a directive issued on the basis of the minutes and addenda to the fee-based educational services agreements signed with the given student.

2.3. A decision in regards to providing discounts as per the results of studies under the Programme shall be made by the Programme's Academic Council and fixed in its minutes.

Discounts shall be provided on the basis of a relevant directive, which must be issued after concluding addenda to the fee-based educational services agreements between HSE and the given student. The draft directive shall be prepared by the manager of the Curriculum Support Unit and submitted via HSE's SDOU (Document Management System) within 5 (five) working days after the minutes' signing.

### **3. Conditions for Providing Discounts and the Size of Discounts as per the Results of Programme Admission**

3.1. The discount rate shall be fixed depending on the scores received from on the USE or HSE entrance exam.

3.2. A decision to grant a discount to an individual student shall be made based on the assumption that students who have generated higher scores in a ranked list, which must be prepared on the basis of the formula described paragraph 3.3 hereof, shall be entitled to a larger discount.

3.3. A ranked list shall be prepared based on the scores gained by students which is calculated as per the following formula:

$$x_1 * 1,2 + x_2 * 1,0,$$

whereby:

$x_1$  – is the sum of scores gained by students as the result of the USE or HSE entrance examination in English;

$x_2$  – is the sum of scores gained by students as the result of the USE or HSE entrance examination in Russian.

3.4. The following discount rates shall be granted as follows:

3.4.1. a 25% discount of a tuition fee for the first year of study under the Programme<sup>1</sup> shall be granted to students falling into the initial 4% of all learners enrolled in the first year with the best ratings as per the ranked list;

3.4.2. a 20% discount of a tuition fee for the first year of study under the Programme shall be granted to students falling into the 5% of students after those entitled to a 25% discount;

3.4.3. a 15% discount of a tuition fee for the first year of study under the Programme shall be granted to students falling into the 7% of students after those entitled to 25% and 20% discounts, respectively;

3.4.4. a 10% discount of a tuition fee for the first year of study under the Programme shall be granted to students falling into the 10% of students after those entitled to 25%, 20% and 15% discounts, respectively;

3.4.5. a 5% discount of a tuition fee for the first year of study under the Programme shall be granted to students falling into the 20% of students after those entitled to 25%, 20%, 15% and 10% discounts, respectively.

3.5. Discounts based on admission results shall be granted for the first year of study under the Programme.

3.6. Students are entitled to use their discounts on a one-off basis.

#### **4. Conditions for Providing Discounts and Size of Discounts as per Students' Results under the Programme**

4.1. Discounts shall be granted to students in their second and fourth year of study under the Programme for 1 (one) year based on the results of previous academic years.

4.2. The conditions and sizes of discounts granted to students in their first year shall be established by Kyung Hee University, as fixed in the letter to be signed by the Vice Rector of the Kyung Hee University and addressed directly to the Programme in Economics and Politics in Asia for subsequent publication on the Programme's website.

4.3. A student shall be eligible to a discount if he/she has successfully completed the study load of the previous academic year, and provided that all of the following conditions are met:

4.3.1. No academic failures during the academic year of the Programme (before retakes);

4.3.2. At least "good" marks in the respective disciplines, which are included in the calculation of the student's rating in the previous year of study (before retakes) - at least a "6" on a five-score scale as the result of interim assessments for the academic year;

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<sup>1</sup> Hereafter, all percentage values shall be given as a percent of the Programme's tuition fees for a single academic year eligible for a discount.

4.3.3. Successful results of external examinations during the third year of the Programme - the results of external examinations shall be deemed successful if the student passes each external examination with at least a “Pass” grade.

4.4. Discounts granted to students who meet the criteria listed in paragraph 4.2 hereof shall be calculated using the following scale:

4.4.1. a 25% discount shall be granted to students falling into the initial 4% of all students of a course based on the latest cumulative student rating before the discount is fixed;

4.4.2. a 20% discount shall be granted to students falling into 5% of students based on the latest cumulative student rating before the date when the discount is fixed, following those who are entitled to a 25% discount;

4.4.3. a 15% discount shall be granted to students falling into 7% of students based on the latest cumulative student rating before the date when the discount is fixed, following those who are entitled to 25% and 20% discounts, respectively;

4.4.4. a 10% discount shall be granted to students falling into 10% of students based on the latest cumulative student rating before the date the discount is fixed, following those who are entitled to 25%, 20% and 15% discounts, respectively;

4.4.5. a 5% discount shall be granted to students falling into 20% of students based on the latest cumulative student rating before the date when the discount is fixed, following those who are entitled to 25%, 20%, 15% and 10% discounts, respectively.

## **5. Grounds and Procedures for Suspension and Cancellation of Discounts**

5.1. Discounts may be suspended and cancelled on the grounds and pursuant to procedures stipulated for all types of discounts in the relevant section of the Regulations on Tuition Fee Discounts for Students Studying under Educational Agreements Concluded for Studies Financed by Individuals and/or Legal Entities.

5.2. A student’s academic failure, resulting from an interim assessment which has not been remedied (after all retakes), shall be regarded as additional grounds for cancelling an established discount, as per these Regulations.