

APPROVED
by HSE University Directive
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PROCEDURES FOR HSE GLOBAL SCHOLARSHIP COMPETITION–2022

1. General Provisions

1.1. These Procedures for HSE Global Scholarship Competition – 2022 (hereafter the Procedures) shall set forth the terms, conditions, and related procedures for holding and participating in the HSE Global Scholarship Competition – 2022 events (hereafter the Competition).

2. Registration of Competition Participants

2.1. Online registration of Competition participants is mandatory and free of charge.

2.2. Online registration of Competition participants shall be open from May 24, 2021 until October 10, 2021 in the Competition participant's personal account on the webpage located within the HSE University's corporate website (portal) at: <https://asav.hse.ru/intolymp.html>. The registration period may be extended at the discretion of the chairperson of the Competition Organizing Committee (hereinafter the Organizing Committee).

2.3. Registration shall be deemed completed if the participant has received respective confirmation by e-mail from the Competition Organizing Committee. Further, the participant shall be assigned a Competition participant's registration number, which will be used by a participant to take part in all selected Competition events (up to 5 (five) events). The registration number must be kept by a participant until Competition results are tallied up.

2.4. An electronic confirmation shall be sent to the participant's e-mail specified in their online registration form no later than 2 (two) calendar days from the moment of completing registration, except weekends and national holidays.

2.5. It is not permitted to register more than once. If a Competition participant has registered multiple times, the first registration (in terms of the registration date) will be deemed valid, along with the registration number specified in the Personal account. All subsequent registrations will be cancelled.

2.6. The following fields in the Competition participant's registration form are mandatory:

2.6.1. full name;

2.6.2. date of birth; sex;

2.6.3. e-mail;

2.6.4. contact telephone number (including country and city codes);

2.6.5. nationality;

2.6.6. country and city of residence;

2.6.7. name and location (country and city) of the educational institution;

2.6.8. school grade and year of completion of school studies;

2.6.9. subjects, in which the participant is interested, and formats for taking part in them;

2.6.10. cities and countries where the participant plans to attend the Competition events on site (requiring personal attendance);

2.6.11. motivation letter.

2.7. The motivation letter may be written by a Competition participant independently and in any format; however, it must include information about the Competition participant, his/her educational achievements, motivation for participating in the Competition, and future educational plans. The Jury will not assess the motivation letter.

2.8. When registering, the Competition participant has the right to choose anywhere between 1 (one) and 5 (five) subject areas of interest and participate in multiple Competition events (no more than 5 (five)) if the Competition schedule allows him/her to participate in all chosen subjects.

2.9. The events in Asian Studies, History, Mathematics, Law, Psychology, Modern Politics, Philology, Philosophy, and The Social Sciences: Person. Society. State shall be held in 2 (two) formats - on-site and online. To register for participation in the Competition in these subject areas, the one format that is the most convenient for the participant must be chosen. If the same Competition participant attempts to participate in these subject areas in both formats - on-site and offline - the participant results will be cancelled.

2.10. The Competition participant has the right to change his/her selection of Competition subject areas (within the range of five subject areas) in his/her Personal account until the online registration procedure closes on October 10, 2021.

2.11. Participants must provide their consent for personal data processing (p. 9.1 of the Procedures). In the event the participant refuses to provide his/her consent to data processing, the participant will not be considered registered and will not be allowed to participate in the Competition events.

2.12. The Competition participant is responsible for the accuracy of his/her registration data. The Organizing Committee will not consider or review any claims related to incorrect registration form data.

2.13. To quickly resolve technical issues, relating to the operation of Personal account, participants can contact the moderator via their Personal account by pressing the button "Contact the Moderator". An Organizing Committee hotline will be set up for any other issues by participants related to the online registration procedure. Participants may contact the hotline by dialing: +7 909 628 44 25.

3. Preparatory Stage for Participation in the Competition

3.1. The following information for participants shall be published on the Competition webpage located within the HSE University's corporate website (portal) at <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>:

3.1.1. information about the participant categories and Competition subject areas, rules of participation, schedule of on-site (requiring personal attendance) and online events, organizational preparations for participation in the Competition, and contact details of the Organizing Committee;

3.1.2. learning materials that can be used to prepare for each Competition subject: demo versions of competition assignments, list and description of topics and recommended literature, video files of webinars held by methodological committees containing information on the assignment structure and formats and their respective assessment criteria.

3.2. Competition participants should independently prepare for the Competition events in their chosen subject areas using the learning materials provided (pp. 3.1.2 of p. 3.1 of the Procedures), as well as other relevant learning materials.

3.3. Prior to the Competition starting date, Competition participants will be informed about the options and terms for admission to HSE University's Bachelor's and Specialist programmes (hereafter the undergraduate and Specialist programmes) corresponding to the selected Competition subject areas.

4. Participation in Competition Events

4.1. Competition events are held in 2 (two) formats: on-site (requiring personal attendance) and online.

4.2. Competition events will be held from October 20, 2021 until October 30, 2021. Specific dates, the schedule of on-site (offered in specific countries) and online events, and the list of countries, cities and venues holding on-site Competition events will be established by the Organizing Committee no later than 1 (one) week before the start of the Competition, and will be published on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

4.3. Competition events will be held in each subject in accordance with the schedule published on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>. The starting time for on-site events shall be specified in local time. The starting time for online events will be stated in Moscow time (GMT+3).

4.4. Competition events in Asian Studies, History, Mathematics, Law, Psychology, Modern Politics, Philology, Philosophy, and The Social Sciences: Person. Society. State will be held in 2 (two) formats — on-site and online. To take part in the Competition in these subject areas, the participant must choose the most convenient format when registering. If it is found that a Competition participant is attempting to participate in these subject areas in both formats - on-site and offline - all the participant's results will be cancelled.

4.5. The duration of the Competition events may vary depending on the specific subject and format.

4.6. It is recommended that participants of on-site Competition events arrive at the Competition venue no later than 30 minutes before the start of the event. Participants must have their passport or another form of photo ID with them.

4.7. If participants arrive late to the Competition event, they have the right to participate, but they will not get an extension on their assignments.

4.8. Participants will receive special forms for completing the event assignments. Competition participants are expected to bring their own stationery and writing materials (pens, pencils, etc.).

4.9. Competition participants of on-site events must complete their assignments using a pen with black or blue ink.

4.10. Participants are allowed to have the following items on their desks: identification documents, stationery and writing materials, drinking water, and chocolate.

4.11. During the Competition events, participants may not: have electronic devices, auxiliary materials, reference books, directories or other items forbidden for use during the Competition event, on their desks, unless otherwise stated in respective instructions; communicate and exchange any materials with other participants; or leave their place without the organizers' permission. The use of the materials specified above is prohibited for

participants of Competition events, both online and on-site (in the classroom and on the premises throughout the entire Competition event until the end of the time allotted for completing assignments).

4.12. Competition participants are prohibited from leaving the classroom during on-site Competition events.

4.13. A participant may exit the classroom after completing the on-site event once he/she has handed a member of the Organizing Committee at the venue a completed cover (registration) page and the completed Competition assignment.

4.14. In the event that a participant violates the rules of participation or refuses to follow them, he/she will not be allowed to continue to participate in the Competition, and this decision cannot be appealed. In the event that a student's participation in the Competition is suspended, the respective decision shall be fixed in a special Statement signed by two members of the Organizing Committee at the venue and the participant who acknowledged that he/she has been familiarized with the decision. If the participant refuses to sign the Statement, a note "Refused to Sign" will be added thereto. The participant's results in the Competition event are thereby annulled.

4.15. The terms of participation and guidelines for joining online Competition events are established by the Organizing Committee and are published no later than 3 (three) weeks before the start of the Competition events on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

4.16. Participation in Competition events in an online format in Asian Studies, Foreign Language, Information Technologies, History, Mathematics, International Relations, Law, Psychology, Advertising and Public Relations, Modern Politics, Philology, Philosophy, and Social Sciences: Person. Society. State shall be held via a proctoring platform, as per corresponding Instructions, posted on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

4.17. Participants in Competition events in an online format can sign in to the proctoring platform within 20 minutes after the starting time of the online competition, as specified in the schedule. When getting connected to the proctoring platform, participants must show their passport or another form of photo ID.

4.18. After signing in the proctoring platform within 20 minutes after the starting time of the online competition fixed in the schedule, participants in Competition events in an online format may complete their assignments during the entire period of the online competition, which is specified in the schedule.

4.19. During Competition events in an online format via a proctoring platform, participants are not allowed to leave the proctor-controlled area designated in the respective Instructions, which can be found on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

4.20. In case of any breach of the Rules for participants of Competition events in an online format via a proctoring platform, a breaching participant will be removed from the proctoring platform by proctors without the right to repeat participation in this Competition event.

4.21. If the Organizing Committee allows a participant of Competition events in an online format via a proctoring platform to have another attempt to take part in the

Competition event after a technical error occurred, the participant's latest attempt will be counted towards the results of the Competition.

4.22. If a participant of Competition events in an online format via a proctoring platform took part in the same event of Competition twice without permission from the Organizing Committee, the result, which was first recorded by the Competition system, will be counted.

4.23. Competition events in Design, Journalism, and Media Communications in an online format will be governed by terms and rules, posted on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

4.24. Competition events in Design, Journalism, Media Communications, and Advertising and Public Relations will be held online according to the following timetable:

4.24.1. from October 20, 2021 until October 30, 2021, participants who have completed online the obligatory registration form must send HSE University their work in accordance with the rules and terms, posted on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>;

4.24.2. from November 08, 2021 until November 12, 2021, interviews will be held with participants who have progressed to the second round.

5. Assessment of Completed Competition Assignments

5.1. Competition papers completed on-site by the participants must be encoded. The cover (registration) pages will be stored in a safety deposit box until it is time to decode them.

5.2. All papers will be assessed by the Jury.

5.3. Members of the Jury have the right to check papers submitted by Competition participants for plagiarism using the system "Anti-Plagiarism". In the event that plagiarism is detected, the participant's Competition results will be annulled.

5.4. The final results (scores) of Competition participants will be published on the Competition webpage located within the HSE University's corporate website (portal) at <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>, no later than December 24, 2021.

6. Procedure for Determining Competition Winners and Prize-Winners

6.1. Competition winners and prize-winners shall be determined at a joint meeting of the Organizing Committee and the Jury. The Organizing Committee shall draw up the decision in the meeting minutes, and the list of the Competition winners and prize-winners will be published before December 24, 2021 on the Competition webpage located within the HSE University's corporate website (portal) at: <http://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

6.2. The Competition winners and prize-winners shall be entitled to additional privileges as per the Regulations for HSE Global Scholarship Competition - 2022 and other HSE University's bylaws. The Competition Organizing Committee shall publish the list of Competition winners and prize-winners who are entitled to such privileges on the Competition website located within the HSE University's corporate website (portal) at: <http://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

6.3. Competition winners and prize-winners who are entitled to privileges when applying to HSE University's undergraduate/specialist programmes under the quota (tuition waiver) places established by the Russian Government for foreign citizens and stateless persons, must submit their documents by the date specified on the Competition website

located within the HSE University's corporate website (portal) at: <http://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>. If no documents have been submitted by the applicant by the established deadline, the privileges shall no longer apply.

7. Filing Appeals Against Results of Competition Assignments

7.1. Competition criteria, assessment methods, and results of the completion of Competition assignments cannot be appealed.

8. Procedure for Awarding Diplomas to Competition Winners and Prize-Winners

8.1. The Competition (first-place) winners and other prize-winners shall be awarded first-, second- and third-class honours diplomas (online) in their Personal account, which shall be sent by e-mail to the addresses, indicated in their registration forms, by December 31, 2021.

8.2. Information about awarding diplomas to Competition winners and prize-winners, as well as certificates of participation, will be published on the Competition webpage located within the HSE University's corporate website (portal) at: <https://olymp.hse.ru/inter>, <https://olymp.hse.ru/en/inter/>.

9. Consent for Personal Data Processing

9.1. Pursuant to the HSE University's Regulations for Personal Data Processing at National Research University Higher School of Economics (hereafter, the PD Regulations), Competition participants must familiarize themselves with the PD Regulations and confirm their acknowledgement thereof; they are also entitled to provide their personal data and consent to its subsequent processing. By providing their personal data, the participants thereby accept all provisions of the PD Regulations, confirm that the personal data belongs to them, as well as is accurate and up-to-date and provided freely, of their own will and in their own interest; they confirm they are aware of the consequences of such disclosure, and give consent to the processing of their personal data pursuant to p. 3.7 of the PD Regulations.

9.2. The Competition participants' personal data shall be processed pursuant to the principles, rules and terms set forth in the PD Regulations.