

Approved by the Academic Council of the
educational program “Environmental Economics and
Sustainable Development” (Minutes No. 1
dated October, 28, 2021)

**Federal State Autonomous Educational
Institution of Higher Education**

**NATIONAL RESEARCH
UNIVERSITY
HIGHER SCHOOL OF ECONOMICS**

Faculty of World Economy and International Affairs

Composition and Criteria for Evaluating Portfolios
for Enrolment in the Educational Programme:

Environmental Economics and Sustainable Development

38.04.01 Economics

(In English)

Moscow, 2021

Requirements for applicants

The selection of students for admission to the Master of Environmental Economics and Sustainable Development Program is based on portfolio competition. To be considered for participation in the competition, applicants must provide ¹**personal ID document**, ²**a copy of a higher education diploma and corresponding attachment thereto (transcript)**, ³**CV and** ⁴**motivation letter in English**. In addition, in order to successfully pass the competition for admission, candidates must provide ⁵**international language certificates demonstrating the level of English proficiency (TOEFL / IELTS / PTE / CAE / BEC, etc.)***. The level of language proficiency of applicants who do not submit certificates, as well as those who have an IELTS certificate with a score below 6, TOEFL IBT (Internet Based) with a score below 80 points, or PBT (Paper Based) with a score below 500 points, are to be interviewed to determine their level of proficiency in English by teachers of the program. The interview may be conducted with the use of remote technologies.

The Examination Board evaluates all submitted documents and individually considers every applicant. The final decision on the total number of points scored is made taking into account the results of the interview.

Portfolio assessment criteria

Assessment criteria	Maximum Number of Points (100)	Notes
Motivation letter	25	Maximum 1 page (A4 format), in English , which should reflect the reasons why the candidate wants to be enrolled in the, professional interests, expectations related to studying, and career plans.
Copy of a diploma and corresponding transcript, or another official university document confirming program completion or indicating the number of degree credits earned to date. The amount of degree credits earned towards graduation must be equivalent to a bachelor's degree (180	15	If a diploma is available at the time of application, a copy of diploma and an appendix with a list of studied disciplines are provided. In the absence of diploma, an official copy with the full list of already passed disciplines with grades is provided. A diploma with an average grade above 4.5 out of 5 (7.5 out of 10) automatically gives 5 points in the total score. A diploma with honours automatically gives 10 points in the total score. A diploma in economics automatically gives 10 points in the total score.

* If English is your first language or you graduated from an English language bachelor's program you are exempt from the interview.

ECTS credits) or a master's degree (240 ECTS credits)*		
CV	30	CV in English , which contains information about job experience and/or scientific activity (including practice during the period of university study), indicating the position and the list of duties, as well as information on professional development (including summer schools), trainings, participating in Olympiads in economic sciences, scholarships, grants, and other achievements.
Recommendation letters	5	No more than 2 written recommendations from specialists, teachers, colleagues in Russian or English language are evaluated. One of the recommendation letters must be provided by the bachelor thesis advisor.
Academic publications in the field of environmental economics and sustainable development and/or presentations at scientific seminars/conferences	10	To confirm the research papers, the list of all publications and the full text of the 2 most significant papers must be provided. To confirm presentations at scientific events, a copy of the participant's diploma and abstracts (no more than 2) of conference proceedings must be provided. Articles in the BAK, WoS, Scopus journals automatically give 10 points in the total score.
Interview	15	During the interview, Examination Board assesses the applicant's motivation and knowledge in the field of study, as well as the level of English.

* If an applicant, due to the peculiarities of the organization of the educational process in a foreign country, does not have a document on foreign education, a document containing information on the results of the last certification is provided, issued to the foreign applicant by the educational organization of higher education.