

Procedures of students' assignment to academic tracks of Strategic Corporate Finance Master's Degree Programme

1. 1st year students no later than September 3 through an online form shall inform a programme manager of their master's academic track preferences: first, second and third priority tracks.

2. By September 4 inclusively academic supervisor in cooperation with track supervisors and programme manager assigns students to academic tracks taking into consideration their preferences and based on the number of places for the tracks, student's motivation to study under a particular track and the score received by a student on entrance examinations. Track supervisor may request motivational letters from all students wishing to join the track and fill up to 90% of the places for the track.

3. Deviation from the deadline for selecting tracks on September 3 and the deadline for assigning students to tracks on September 4 is possible for students enrolled in the educational program later than September 3.

4. If the track supervisor does not request motivation letters, the student will be assigned in the order of priority (from the highest score to the lowest):

- to the track of the first priority, subject to a sufficient number of places on the track of the first priority;

- to the track of the second priority, if there are no free places on the track of the first priority;

- to the track of the third priority, if there are no free places on the tracks of the first and second priority.

5. If the track supervisor requests motivation letters, then first he/she fills up to 90% of the places for the track, based on the students' motivation. The remaining places are distributed according to the procedure described in paragraph 4. The maximum number of students on one track is 30 people.

6. The academic supervisor may increase or decrease the number of places for the track in favor of another track.

7. Students' assignment to academic tracks is published on the programme's web page by the programme manager and is sent to students' corporate e-mails.

8. In the process of studies students may move between tracks if approved by track supervisors and academic supervisor.